

NOVEMBER 2024 FISCAL AGENT DIRECTOR REPORT

REGIONAL COLLABORATION AND COORDINATION (RCC) - ECONOMIC AND WORKFORCE DEVELOPMENT (EWD) - EMPLOYER ENGAGEMENT FUNDING

- RCC – EWD Employer Engagement Funding (Year 4, 2024/25) Invoice templates for the 70% Advance will be provided next week (SBCCD Board - Nov 14, 2024).
- Advance Payment will be made if the first 18 month allocation has been fully expended and progress made in expending the Year 3, 2023/24 allocation
- REMINDER: First In First Out (FIFO) – expend earliest allocations first with each allocation year reported on separately.
- REMINDER: RCC – EWD grant performance and expenditure period ends June 30, 2026 for all allocated funding.
- Please reach out if you need assistance with reporting, invoicing, strategizing on use of funds, etc.

NOVA REMINDERS AND UPDATES:

SCCRC REGIONAL SWP ROUND 9 PLANS: APPROVED PLANS DUE NOV 30, 2024.

- The Round 9 Regional and Local Dashboards have been updated. Amanda will be sending out links to each District. Excellent way to all plan budgets, expenditures, and balance remaining at a glance.
- The final [Regional 2024/25 Round 9 Spending Plan](#) and Sub-Award Notifications went to Nov 14, 24 SBCCD Board. Then will be going out for signature next week along with invoicing instructions.

[NOVA SANDBOX](#) (Used to test functionality outside the live production version of NOVA.)

NOVA NEW FEATURE: “Live Commenting” in NOVA rather than emailing. Release Nov 15, 2024.

UPDATING CERTIFYING AUTHORITIES: Keep your contacts and Certifying Authorities current. Submit a NOVA Help Ticket to change Certifying Authorities to keep plan approvals on track.

REPORTING TIMELINES

[Strong Workforce Program](#)

Scroll down to:

Resource Center

| | |
|------------------------------|---|
| Legislative Reports | + |
| Regional SWP Plans | + |
| Guidance | + |
| Planning and Reporting Dates | - |

SWP 2.0 (2021-22) Allocation
Expenditure Timeline : 30 Months July 1, 2021 - December 31, 2023

| REPORT | REPORTING PERIOD | DUE DATE | REPORTING DUE (NOTES) |
|--------|------------------|----------|-----------------------|
|--------|------------------|----------|-----------------------|

SWP 2.0 (2022-23) Allocation

Expenditure Timeline : 24 Months July 1, 2022 - June 30, 2024

| REPORT | REPORTING PERIOD | DUE DATE | REPORTING DUE (NOTES) |
|--------|----------------------------|------------------|------------------------|
| 1 | July 2022 to December 2022 | February 15,2023 | Quarter 2 |
| 2 | January 2023 to June 2023 | November 15,2023 | Quarter 4 |
| 3 | July 2023 to December 2023 | February 15,2024 | Quarter 2 |
| 4 | January 2024 to June 2024 | November 15,2024 | Quarter 4/Final Report |

SWP 2.0 (2023-24) Allocation

Expenditure Timeline : 24 Months July 1, 2023 - June 30, 2025

| REPORT | REPORTING PERIOD | DUE DATE | REPORTING DUE (NOTES) |
|--------|----------------------------|------------------|------------------------|
| 1 | July 2023 to December 2023 | February 15,2024 | Quarter 2 |
| 2 | January 2024 to June 2024 | August 15,2024 | Quarter 4 |
| 3 | July 2024 to December 2024 | February 15,2025 | Quarter 2 |
| 4 | January 2025 to June 2025 | August 15,2025 | Quarter 4/Final Report |

SWP 2.0 (2024-25) Allocation

Expenditure Timeline: 24 months July 1, 2024 - June 30, 2026

| REPORT | REPORTING PERIOD | DUE DATE | REPORTING DUE (NOTES) |
|--------|----------------------------|-------------------|------------------------|
| 1 | July 2024 to December 2024 | February 15, 2025 | Quarter 2 |
| 2 | January 2025 to June 2025 | August 15, 2025 | Quarter 4 |
| 3 | July 2025 to December 2025 | February 15, 2026 | Quarter 2 |
| 4 | January 2026 to June 2026 | August 15, 2026 | Quarter 4/Final Report |

SWP 2.0 Reporting Accountability Measures Effective October 16, 2024 (NOVA NOTICE)

Dear Colleagues,

The Chancellor's Office Strong Workforce Program (SWP) team has revised the Quarter 4 and Final report questions to obtain improved fiscal and programmatic accountability information about the regional and local investments of SWP funding. The revised questions are also designed to capture information demonstrating successes in how we are achieving the objective of SWP to provide more and better career technical education (CTE). The revised questions will be included in the Quarter 4 and Final Fiscal report for regional and local share, by allocation year as outlined in the table below. The revised questions will only apply to fiscal reports that have not been started in the NOVA system. If the Q4 or Final fiscal report has already been started, it will still have the previous version questions showing to answer. Lastly, as consistent with other programs administered by the Workforce and Economic Development Division (WEDD), the Chancellor's Office SWP lead staff will be reviewing and approving Final Fiscal report submissions for regional and local share funding going forward. Chancellor's Office SWP lead staff will send notifications in NOVA if additional information is needed from a region, district, or college submitting a Final Fiscal report for the allocation years in the table below.

These process improvement changes are intended to demonstrate for decision makers how SWP funding investments achieve program objectives outlined in [Education Code](#) and are not intended to replace reporting efforts through Vision-Aligned Reporting (VAR).

Thank you for your understanding, fiscal stewardship, and support of continuous process improvement. Please contact Dean Ochoa with comments and questions: lochoa@cccco.edu.

Strong Workforce Program 2.0 Allocation Years and Final Reporting Due Dates

| Allocation Year | Final Report Due Date |
|------------------------|------------------------------|
| 2022-23 | November 15, 2024 |
| 2023-24 | August 15, 2025 |
| 2024-25 | August 15, 2026 |