



South Central Coast Regional Consortium (SCCRC)

Allan Hancock College | Antelope Valley College | College of the Canyons | Cuesta College
Moorpark College | Oxnard College | Santa Barbara City College | Ventura College

Program Recommendation Process Questions & Answers

NOTE: SCCRC's role in the Program Recommendation process is communications liaison and documenter of program votes via RegionalCTE.org as codified in Title 5 Education code.

1. Q: (March 2025) What happened to the Notice of Intent process?

A: Notices of Intent have been replaced by Labor Market Information requests, and these will be listed each month on the agenda (and in the meeting minutes) for our Regional Consortium monthly meetings. Please reach out to Amanda Lake if you would like to see past Notices of Intent, at alake@sccrcolleges.org

2. Q: (March 2024) I thought that it used to be that we didn't have to submit any COAs that were under 12 units for regional recommendation – has that changed? Do we now need to submit COAs that are 8-11 units too? We were trying to submit an 8 unit COA to the state and it asked for regional recommendation and wouldn't let us submit without it so that is why I am asking.

A:

§ 55070. Credit Certificates.

(a) Any sequence of courses consisting of 16 or more semester units or 24 or more quarter units of degree-applicable credit coursework shall constitute an educational program subject to approval by the Chancellor pursuant to section 55130. The college-awarded document confirming that a student has completed such a program shall be known as a certificate of achievement and may not be given any other designation. The award of a certificate of achievement is intended to represent more than an accumulation of units. Listing of the certificate of achievement on a student transcript symbolizes successful completion of patterns of learning experiences designed to develop certain capabilities that may be oriented to career or general education; provided however, that no sequence or grouping of courses may be approved as a certificate of achievement pursuant to this section if it consists solely of basic skills and/or ESL courses. For purposes of this subdivision, the term "general education" includes coursework taken to satisfy transfer patterns established by the University of California, the California State University, or accredited public postsecondary institutions in adjacent states which award the baccalaureate degree.

(b) Shorter credit programs leading to a certificate may be established without review and approval by the Chancellor after approval by the college curriculum committee and the district governing board. Such a certificate may be given any name or designation deemed

appropriate by the district governing board, except that such a certificate *may not be referred to as a certificate of achievement*, a certificate of completion, or a certificate of competency, unless approved by the Chancellor pursuant to subdivision (c). Such a certificate may not be listed on a student's transcript, unless approved by the Chancellor pursuant to subdivision (c).

(c) A district may submit any sequence of courses consisting of 8 or more semester units or 12 or more quarter units of degree-applicable credit coursework to the Chancellor and request that it be approved as a program leading to a certificate of achievement. The Chancellor may approve such a program if he or she determines that it satisfies the requirements of subdivision (a) despite requiring fewer than 16 semester or 24 quarter units of degree-applicable credit coursework.

(d) Content and assessment standards for certificates shall be defined by the local curriculum committee and comply with the requirements of this chapter. Such standards should also ensure that certificate programs will be consistent with the mission of the college, meet a demonstrated need, be feasible, and adhere to guidelines on academic integrity which may be developed by the Chancellor, the Academic Senate for California Community Colleges or other appropriate statewide bodies.

(e) A description of each approved program shall be included in the college catalog.

(f) The Chancellor shall develop forms and procedures for submission of applications for approval of a program leading to a certificate of achievement.

(g) Provisions of this section regarding the naming or designation of certificates shall become effective for the Fall 2008 term.

2) Q: (March 2024) If we have submitted an associate's degree for regional approval then add a COA to the same program, do we need to submit the COA for SCCRC approval?

A:

§ 55070. Credit Certificates.

(a) Any sequence of courses consisting of 16 or more semester units or 24 or more quarter units of degree-applicable credit coursework shall constitute an educational program subject to approval by the Chancellor pursuant to section 55130. The college-awarded document confirming that a student has completed such a program shall be known as a certificate of achievement and may not be given any other designation. The award of a certificate of achievement is intended to represent more than an accumulation of units. Listing of the certificate of achievement on a student transcript symbolizes successful completion of patterns of learning experiences designed to develop certain capabilities that may be oriented to career or general education; provided however, that no sequence or grouping of courses may be approved as a certificate of achievement pursuant to this section if it consists solely of basic skills and/or ESL courses. For purposes of this subdivision, the term "general education" includes coursework taken to satisfy transfer patterns established by the University of California, the California State University, or accredited public postsecondary institutions in adjacent states which award the baccalaureate degree.