

JULY 2025 FISCAL AGENT DIRECTOR REPORT

REGIONAL COLLABORATION AND COORDINATION (RCC) - ECONOMIC AND WORKFORCE DEVELOPMENT (EWD) - EMPLOYER ENGAGEMENT FUNDING

- 25/26 Year 5 Allocations approved by SBCCD Board in June (same as previous years)..
- 70% Advance Payment email with invoice template was sent out July 17, 2025.
 - **Please note that this is the final allocation for this 5 year RCC Grant. The expenditure period for all years of funding is through the end of the grant, June 30, 2026.**
 - Please be aware that there may be a slight delay in processing payment due to recent state budget approval and the fact the account charge code for fiscal year 25/26 has not yet been established in CCCCCO accounting office
- **REMINDER:** First In First Out (FIFO) – expend earliest allocations first with each allocation year reported on separately.
- **QUARTERLY REPORTS:** Due on the 10th of the month following the end of each quarter.
- **YEAR END SUMMARY:** Will be provided in early August and new 25/26 Reporting Form will be provided.

REGIONAL STRONG WORKFORCE PROGRAM (SWP)

- [Strong Workforce Program Fiscal Year 2025-26 Allocation Funding \(PDF\)](#), July 24, 2025. Plans for 2025-26 must be **submitted and certified in NOVA by no later than 5 p.m. on Oct. 31, 2025**
- Continue to keep reporting up to date. **Reminder that starting in 24/25 Round 8, the Q4 and Final reports are due August 15 instead of November 15.**
- Extensions 2023-2024 (Round 8) Allocation
 - Expenditure timeframe expires 6/30/2025.
 - Extensions will be considered on a case-by-case basis.
 - Extension requests must include:
 - Exact amount of unspent funds
 - Explanation of unspent funds
 - Detailed plan to expend unspent funds
 - Expenditure timeframe outlining the length of the request
 - A new project plan must be submitted in NOVA as soon as possible with the expired allocation year selected in the “Select the funding year for this plan” section.
 - **Extension-approved project plan titles need to be updated to include “Extension Granted”.**
 - Fiscal reporting remains due for Q2 and Q4 as scheduled
 - Q2: 2/15/2026 due date for expenditures spanning 7/1/25 -12/32/25
 - Q4/Final: 8/15/2026 due date for expenditures spanning 1/1/26 – 6/30/26 Unallocated and unspent balances are reported to the Legislative Analyst Office and Department of Finance as requested.
 - **Strong Workforce Program** -Program Lead Javier Cazares 916.327.5907 | jcazares@cccco.edu.
- **CC SWP INVOICES:** Please be sure that all regional funds are budgeted in NOVA and plans are certified before submitting for the 70% advance payments and ensure that all reporting is up to date before submitting invoices for progress and/or final payments.

- **NEW NOVA FEATURE:** [NOVA](#) will now display the allocation amount that is available for your district in the details, budget and preview tabs. When your budget exceeds the available amount, text will appear on the budget workflow step letting you know your plan will not be able to be submitted with the current budget.

REGIONAL K12 STRONG WORKFORCE PROGRAM (SWP)

- [CCCCO K12 SWP](#) Scroll down to REPORTING and click on + sign.
- Closing out Round 5 – June 30, 2025
- Round 8 RFA due out mid-August.
- K14 Technical Assistance Provider (TAP) and K12 Pathway Coordinator (PC) Year 7 25/26 Agreements approved by SBCCD in May and 70% Advance Payments will be made once plans are approved in NOVA.
- TAP/PC Year 6 Closing out – June 30, 2025 with final reports due Sep 30, 2025.

REMINDER - NOVA AND DASHBOARD/SPREADHSEET SUPPORT

- Please submit **ALL REQUESTS** from Community Colleges and K12 Strong Workforce Program (SWP) for NOVA and/or Dashboard support [HERE](#). Holly and Luann will be handling these requests.
- If you need additional support with Local SWP, you may reach out to the, Tessa Miley (Mileyte3@gmail.com), and inquire about contracting with her directly for her expert services.

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