

SEP 2025 FISCAL AGENT DIRECTOR REPORT

[Link to WEDD September 2025 Update](#) – for details on a variety of CTE and Workforce Funds

[California Community Colleges Compendium of Allocations and Resources](#)

The Compendium includes details on ongoing and new funding allocations. The 2025-26 Compendium focuses on local planning to advance student outcomes and reduce equity and achievement gaps.

REGIONAL COLLABORATION AND COORDINATION (RCC) - ECONOMIC AND WORKFORCE DEVELOPMENT (EWD) - EMPLOYER ENGAGEMENT FUNDING

- **24/25 YEAR END SUMMARY:** In preparation for the last and final year (25/26) of this RCC EWD funding, and before the Quarter 1 report due on Oct 10, we want to confirm all of the RCC EWD reporting to the end of 24/25. **Please see email from Amanda Lake on Sep 12 and review and confirm the fiscal reporting data regarding your RCC EWD fiscal reporting through the end of 2024 by Sep 19 so we can lock the data going into the 25/26 reporting cycle.**
- **25/26 YEAR 5 ALLOCATIONS:** **Please note that this is the final allocation for this 5-year RCC Grant. The expenditure period for all years of funding is through the end of the grant, June 30, 2026.**
- **REMINDER:** First In First Out (FIFO) – expend earliest allocations first with each allocation year reported on separately.
- **QUARTERLY REPORTS:** Due on the 10th of the month following the end of each quarter.
- **INVOICING PROCESS:**
 - For each Allocation Year:**
 - 70% Advance Payment
 - Up to 20% Progress Payment (20% Progress Invoice with general ledger showing 70% expended and all reporting complete)
 - Minimum of 10% Final Invoice with general ledger showing final expenditures and all quarterly fiscal reporting is complete.

REGIONAL STRONG WORKFORCE PROGRAM (SWP)

- [Strong Workforce Program Fiscal Year 2025-26 Allocation Funding \(PDF\)](#), July 24, 2025. Plans for 2025-26 must be **submitted and certified in NOVA by no later than 5 p.m. on Oct. 31, 2025 with Regional Monitor review and approval by Dec 1, 2025.**
- **SCCRC REGIONAL ROUND 10 (25/26) SPENDING PLAN:** Expect the final approved plan and associated Sub-Award Notification to the SBCCD Board in Oct or Nov.
- **REPORTING:** Continue to keep reporting up to date as unallocated and unspent balances are reporting to the Legislative Analyst Office and Department of Finance as requested
- **EXTENSIONS 2023-2024 (ROUND 8) ALLOCATION:**
 - Expenditure timeframe expires 6/30/2025.
 - Extensions will be considered on a case-by-case basis.
 - Extension requests must include:
 - Exact amount of unspent funds
 - Explanation of unspent funds
 - Detailed plan to expend unspent funds
 - Expenditure timeframe outlining the length of the request
 - To **extend a current certified project plan** simply decertify the project plan, add “**Extension Approved**” to the title, and resubmit for certification.

- To **extend any remaining funds from completed project plans** - A new project plan must be submitted in NOVA to budget the unspent funds as soon as possible with the expired allocation year selected in the Select the funding year for this plan section. Include **“Extension Approved”** in the project plan title.
- If the request is to extend currently certified project plans for **less than 6 months**, after extension approval, simply decertify the project plan, add “Extension Approved” to the title, and submit for recertification. Fiscal reporting is due as soon as the funds have been expended. **Fiscal reporting can be submitted in the FY24/25 Q4/Final reporting tab.**
- For extensions **longer than 6 months**, an additional 3rd year must be added to the number of fiscal years the plan will span before submitting for recertification. Fiscal reporting can be submitted in the FY25/26 Q2, Q4/Final as necessary.
- Fiscal reporting remains due for Q2 and Q4 as scheduled (Q2 – 2/15/2026 for expenditures spanning 7/1/25 – 12-31/25 and Q4/Final - 8/15/2026 for expenditures spanning 1/1/26 – 6/30-26).
- Please address any questions to strongworkforcehelpdesk@cccco.edu
- **CC SWP INVOICES:** Please be sure that all regional funds are budgeted in NOVA and plans are certified before submitting for the 70% advance payments and ensure that all reporting is up to date before submitting invoices for progress and/or final payments.
- **NEW NOVA FEATURE:** [NOVA](#) will now display the allocation amount that is available for your district in the details, budget and preview tabs. When your budget exceeds the available amount, text will appear on the budget workflow step letting you know your plan will not be able to be submitted with the current budget.

REGIONAL K12 STRONG WORKFORCE PROGRAM (SWP)

- [CCCCO K12 SWP](#) Scroll down to REPORTING and click on + sign.
- **K12 SWP Round 5 Closeout**– June 30, 2025
- **K12 SWP Round 8 2025/2026:**
 - RFA was released on August 18, 2025.
 - Applications must be received by 5:00 PM on Friday, October 10, 2025.
 - The application is expected to open in NOVA by September 18, 2025.
 - Supplementary documents are available for review/planning on the [K12 SWP RFA](#) website.
 - Bidders Conference was held on August 27, 2025. The recording is available on the [K12 SWP RFA](#) website.

REMINDER - NOVA AND DASHBOARD/SPREADHSEET SUPPORT

- Please submit **ALL REQUESTS** from Community Colleges and K12 Strong Workforce Program (SWP) for NOVA and/or Dashboard support [HERE](#). Holly and Luann will be handling these requests.
- If you need additional support with Local SWP, you may reach out to the, Tessa Miley (Mileyte3@gmail.com), and inquire about contracting with her directly for her expert services.

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