



## **NOVEMBER 2025 FISCAL AGENT DIRECTOR REPORT**

[Link to WEDD November 2025 Update](#) – for details on a variety of CTE and Workforce Funds

[California Community Colleges Compendium of Allocations and Resources](#) (October 2025 Update)

The Compendium includes details on ongoing and new funding allocations. The 2025-26 Compendium focuses on local planning to advance student outcomes and reduce equity and achievement gaps.

### **NEW REGIONAL COLLABORATION AND COORDINATION GRANT – one grant per region**

December 15, 2025	5:00 PM	<a href="#">Request for Application (RFA)</a> <a href="#">Regional Collaboration and Coordination Grant (PDF)</a>
February 2, 2026		Notice of Intent to Award
July 1, 2026 – July 1, 2029		Grant period with the option for renewal until July 1, 2031 based on performance
Feb – Apr 2026		Meetings with all region Colleges and K12 SWP grantees

### **REGIONAL COLLABORATION AND COORDINATION (RCC) - ECONOMIC AND WORKFORCE DEVELOPMENT (EWD) - EMPLOYER ENGAGEMENT FUNDING**

- **25/26 YEAR 5 EWD ALLOCATIONS:**
  - **Please note that this is the final allocation for this 5-year RCC Grant. The expenditure period for all years of funding HAS BEEN EXTENDED TO DEC 31, 2026.**
  - Invoice templates and instructions for the 70% Advance have been sent.
- **REMINDER:** First In First Out (FIFO) – expend earliest allocations first with each allocation year reported on separately.
- **QUARTERLY REPORTS:** Due on the 10<sup>th</sup> of the month following the end of each quarter.
- **INVOICING PROCESS:**  
**For each Allocation Year:**
  - 70% Advance Payment (significant progress must be made in spending the previous years' allocation prior to payment of the 70% Advance of the following year's allocation.)
  - Up to 20% Progress Payment (20% Progress Invoice with general ledger showing 70% expended and all reporting complete)
  - Minimum of 10% Final Invoice with general ledger showing final expenditures and all quarterly fiscal reporting is complete.


### **REGIONAL STRONG WORKFORCE PROGRAM (SWP)**

- For NOVA updates/release notes: <https://nova.cccco.edu/releaseNotes>
- Please use the Help Feature in NOVA on the page in the lower right of the page you have a question about.
- [Strong Workforce Program Fiscal Year 2025-26 Allocation Funding \(PDF\)](#), July 24, 2025. Plans for 2025-26 must be submitted and certified in NOVA by no later than 5 p.m. on Oct. 31, 2025 with Regional Monitor review and approval by Dec 1, 2025.  
**(PLEASE SUBMIT YOUR PLANS AS SOON AS POSSIBLE IF YOU HAVEN'T ALREADY)**
- **SCCRC REGIONAL ROUND 10 (25/26) SUB-AWARD NOTIFICATION AND SPENDING PLAN:**
  - Approved by the SBCC Board on Oct 9, 2025 and being routed for signature along with Addendum #5 to the Regional SWP Master Agreement extending the agreement to the end of June 2026.
  - Email announcement with invoicing instructions went out on Oct 31, 2025 from Amanda Lake along with links to District Dashboards (thank you Amanda and Tessa Miley – SCCRC NOVA consultant).


- **REPORTING:**

- Go to: [CCCCO SWP webpage](#) and go to **PLANNING AND REPORTING +** section for due dates for all current rounds of funding.
- Continue to keep reporting up do date as unallocated and unspent balances are reporting to the Legislative Analyst Office and Department of Finance as requested.
- **Plan/Project Closures:**
  - Ensure all reporting (including Final Report Narrative) is up to date and notify Luann Swanberg if approvals are needed. Please note that reports need to be submitted and approved even if there is no budget and there are no expenditures because there is no way to delete a project at this time.
  - Please note that uploads are required in the Final Report for fiscal expenditure documentation and publications for submission (see sample screen shots below).

9. Please upload official documentation from your institution's financial tracking system that verifies the reported expenditures for this project. Ensure the documentation is complete and accurately reflects the spending. \*

Document Title	Uploaded By	Uploaded	Comment
 CC SWP R8 LinkedLn Lrng - Jobspeaker NOVA 24467.xlsx	Luann Swanberg	11/20/2025, 2:14:20 PM	N/A

10. Please upload any publications demonstrating workforce, labor, employer or industry partnership success stories.

Document Title	Uploaded By	Uploaded	Comment
 No publications available on this project NOVA doc.pdf	Luann Swanberg	11/20/2025, 2:16:35 PM	N/A

- Please address any questions to [strongworkforcehelpdesk@cccco.edu](mailto:strongworkforcehelpdesk@cccco.edu)
- **CC SWP INVOICES:**
  - Please be sure that all regional funds are budgeted in NOVA and plans are certified before submitting for the 70% advance payments and ensure that all reporting (including the Final Report Narratives) is up to date before submitting invoices for progress and/or final payments.
- **NEW NOVA FEATURE:** [NOVA](#) will now display the allocation amount that is available for your district in the details, budget and preview tabs. When your budget exceeds the available amount, text will appear on the budget workflow step letting you know your plan will not be able to be submitted with the current budget.

### **REGIONAL K12 STRONG WORKFORCE PROGRAM (SWP)**

- [CCCCO K12 SWP](#) Scroll down to REPORTING and click on + sign.
- [Updated Fiscal Agent Guidance Memo Oct 6, 2025](#) from SBCC VP of Business Services and email from Amanda Lake on Oct 6, 2025.
- **K12 SWP Round 5 Closeout**– June 30, 2025. Invoices will be paid once all the supporting documentation is reviewed and Final Reports are reconciled and approved in NOVA.
- **K12 SWP Round 6 In Process** – ending June 30, 2026
- **K12 SWP Round 7 In Process** – ending June 30, 2027
- **K12 SW Round 8 Timeline**
  - Review period concluded on November 20, 2025.
  - Preliminary Awards announced by the Regional Consortium on November 21, 2025.
  - Appeals due to the Regional Consortium by December 12, 2025.
  - Regional Consortium will release Intent to Award to LEAs by December 19, 2025.
  - Project Performance Period: January 1, 2026 to June 30, 2028.
  - **Round 8 Grantee Kick-Off meeting will be held on Jan 15, 2026 at 3 pm.**

**Luann Swanberg**  
**Regional Fiscal Agent Director**  
**Hosted at Santa Barbara City College**  
**[lrswanberg@pipeline.sbccc.edu](mailto:lrswanberg@pipeline.sbccc.edu)**  
**805.479.7670 (Call or Text)**