



CALIFORNIA COMMUNITY COLLEGES

Doing What MATTERS™

FOR JOBS AND THE ECONOMY

ACCOUNTABILITY

TRANSPARENCY

SIMPLICITY

South Central Coast Regional Consortium (SCCRC)

MINUTES

October 26, 2018

At the Pierpont Inn, Ventura, CA

REGIONAL FISCAL/NOVA MEETING (9-11 AM)

8:30 – 9:00 AM

Continental Breakfast and Networking

9:00 – 9:10 AM

Welcome and Introductions – See attendee list– Special guest: Alejandro Sandoval from the Chancellor’s Office

9:10 – 9:35 AM

SCCRC SWP Fiscal Review

- **SCCRC SWP Fiscal Flow (See attached document)**
 - **September – local and regional allocations for base and incentive funding were distributed and posted on the Doing What Matters website SWP tab)**
 - **18-19 SCCRC spending plan – finalized in October by the SCCRC voting group and sending to District CEOs today for a final vote.**
 - **Invoices can be sent – beginning November**
 - **Funds disbursed by Districts – internal processes**
- **SWP Master Agreement and Addendum (See attached Addendum. The Master Agreement on the website is still valid)**
 - **The Addendum to the Master Agreement was updated – this allows funds to flow between Districts**
- **Sub-Award Notifications (Exhibit B is for SBCC fiscal agent to Districts with Base, Incentive Funds and funding for Key Talent and/or other regional projects led by that district). (See attached.)**
 - **Some Districts must know how much funding they will be receiving and must take that to their Boards before actually receiving funds from the fiscal agent.**
 - **The overall Sub-award notification goes to each district.**
 - **SBCC does not require the Sub-award notification to be signed.**
 - **Exhibit C (See attached) is the Sub-award notification to disburse particular project funds from one district to another. Alejandro indicated that it’s fine for the lead project person to report on behalf of each college’s activities and expenses relative to that particular project in NOVA... it is an internal decision.**
- **Participation Agreement – Exhibit A will be filled out for each project and attached to an Invoice. (See attached.) This serves as the contract.**
- **Invoices**
 - **On the Fiscal Flow document under (money journeys)—you will see that the invoice must be accompanied by the Participation Agreement. There can be one invoice with several Participation Agreements attached.**



Doing What MATTERS for Jobs and the Economy, California Community Colleges

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- Laureano asked about extra 16-17 Job Developer funds which transitions into the section below.....

9:35 – 11:00 AM

NOVA Review (Alejandro Sandoval, Chancellor's Office)

- Luann addressed the Job Developer funding for 16-17 and let the group know that they will have the liberty to:
 - First, try to use the funds for things associated with Job Developer related activities, or
 - Secondly, try to reallocate to existing SWP projects, or
 - Thirdly, reallocate to other CTE departments as needed in alignment with the our Regional SWP plan and/or our priority and emerging sectors.
 - Re: reallocation of funds—The RCs will create a “Revised Exhibit A – Participation Agreement” template and will send to all CTE deans and project leads. This will show correct fiscal year from which funds are being reallocated, which project the funds are being reallocated from, a description and object codes for where the funds will now be used.
 - Budgets will have to be modified in NOVA if allocating to an existing project or if it is a new project, and new project needs to be created in NOVA.
 - All projects using regional funds must be input and reported on in NOVA.
- NOVA Status and Timelines
 - Alejandro said that in order to correct 17-18 Q4 budget numbers in NOVA, everything must be backed out “un-submitted” to then un-certify, make changes and then re-certify.
- Project Input/Fiscal Reporting Q and A
 - Alejandro reported that the deadline for 18-19 Q1 is due 11/15.
 - Sandbox.nova.productops.com (if you want to practice)
 - Laureano asked about identifying core reports in NOVA. He had problems tracking what he was trying to report on. If the project has the same name in different fiscal years, it is hard to track. His solution is to assign a code or number onto the project name— create your own naming convention. This might require a change in the approving authority.
 - Confusion would lie in project start date. In NOVA there is no longer any association to “rounds” of funding, just projects and associated timelines for that project.
 - Jennifer Madrid asked if we have funds remaining, do we increase the next year’s budget for that project. Do this by fiscal year, not 30-month window.
 - There will be a SWP Fund Mgmt (FIFO) webinar coming up from the CO.
 - We will be announcing a webinar to recap what was shared at this meeting. Alejandro will be on the webinar.
 - At VCCCD, they have 3 regional fund numbers and 3 local fund numbers. They use different program codes.



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FOR JOBS AND THE ECONOMY

- A question came up about fiscal and AEBG.
- Alejandro stayed to assist attendees with specific questions.
- A request was made to have an in person best practice workshop around fiscal tracking.

LUNCH

REGIONAL AEBG (11-1 PM)

11:10 – 11:20 AM Welcome and Introductions (See attached attendee list)

11:20 – 11:45 AM AEBG Field Team Reports

- Diane reported on the Regional Collaboration Field Team
 - John suggested that convening a meeting in late March with all the AEP (Adult Ed Program) consortia and WDBs in the region to “plan to plan together”
 - Alex suggested starting with the Data level focusing on specific occupations and industries. There is a need to provide “accreditation” for some adult ed programs.
 - Matthew shared that credit and noncredit is working synergistically at Cuesta.
 - John Makevich said that in the Santa Clarita Valley, they are suggesting that the college partner with the adult school in proposing to offer (and pay the teacher) for some college noncredit courses at the Adult School campus.
- Holly Correa reported on the Member Effectiveness Field Team
 - Holly gave the overview. AEBG is now officially AEP (Adult Education Program). Her group was “measuring member effectiveness,” but they want their approach to be reflective. They have produced two draft documents – a self-evaluation tool with 5 indicators. For capacity they are exploring questions like “do we meet regularly, etc.” “are there enough resources, etc.”
 - They talk about connection and the student recruitment process. Key questions were developed. Moving through connectivity they keep in mind the “no wrong door” idea.
 - For entry they talk about onboarding students and helping them understand career pathways. Do students have an Individualized Education Plan (IEP) and understand onroads and off roads.
 - Are there wrap-around services for students. Are students being referred to other community services.
 - They look at how consortia are doing their work. They also look at completions. Are students helped with matriculation.
 - They also created a numerical ranking system rubric to use with the consortia evaluation survey.
 - The above is in draft form and go through a formal approval process. It would be live until June 2019 and the survey is just a reflective piece. This is intended for continuous improvement and not be punitive.



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- There are other groups—Data, Professional Development

Diane asked “What’s missing”

- Helping undocumented students pay for credit classes
- Margaret asked if students have been surveyed
- Corlei shared that the Santa Barbara WDB is conducting research to survey employers as well as existing students (BW Research).
- Holly shared using the multiple measures of assessment and articulation between Adult Schools and credit campuses.
- John said that the COC campus does professional development is opened to noncredit faculty as well. How adults learn is part of the workshop.
- Marina asked for documentation of best practices from each of our regional AEP consortia, **These should be part of our plan update**
- **Margaret asked if John’s one-hour workshop be a Zoom meeting.**
- Alex said they are introducing a Work Readiness Certificate via sharing passwords to Work Keys as well as a couple of other approaches.
- Matthew said that they are looking at 3 elements: career exploration, skills and standards. He suggested a “course” that could be shared.
- **Alex, Matthew and John and Marina will form a work group. Alex will invite them to join monthly phone meetings.**
- Corlei shared that the local library is an approved workshop provider for students with resume writing, etc.
- Holly shared that through WIOA Title II there is an IET path (section 243 – Integrated Education Training) The VCCCD IET program is open entry/exit and starts every month.
- Corlei said that they are taking the Career Strategist Badge workshops to be delivered at various sites like the Library.

11:45 – 12:45 PM AEBG Plan and Career Pathway Updates and Alignment with SCCRC SWP Regional Plan Update

- Best practices and alignment of plans.
- A work group was formed with John, Matthew, Alex and Marina in order to develop pilot programs and strategies for the region.
- John will share his new workshop for faculty “Who is the Adult Learner” and making this a Zoom meeting so the region can join in. Faculty from both the adult school and college can attend.

12:45 – 1:00 PM Next Steps/Next Meeting

- Next AEP meeting with Adult Ed administrators and directors.
- Mid-to-late March was selected as a target date.

UPCOMING MEETINGS - Registration and additional details: <https://sccrcolleges.org/swp>

- Nov 9 SCCRC Meeting at CoC, 12 – 2 pm and Sub-Regional Job Developer meeting, 2-4 pm
- Nov 13 K12 SWP Information Meeting (Buellton) - Marriott 1:30 – 4:30 pm
- Nov 14 K12 SWP Information Meeting (Ventura) – Pierpont at 8:30 – 11:30 am
- Nov 14 K12 SWP Information Meeting (Santa Clarita) – Hart Office of Ed 2 – 5 pm
- Dec 7 SCCRC Meeting – Pierpont, 9-12 and Sub-Regional Job Developer meeting 12 – 2 p



SCCRC STRONG WORKFORCE PROGRAM

FISCAL DOCUMENTATION AND FLOW STARTING IN FY2018

The following new Exhibits below are all now a part of the **SCCRC SWP Master Agreement – February 1, 2016 – June 30, 2020**.

Exhibit A: Participation Agreement (part of the original Master Agreement that will continue to be used and sent along with Invoices with project specific scope of work and contract amounts).

Exhibit B: Sub-Award Notification (Regional SWP 83% and 17% Incentive Fund District allocation documentation).

Exhibit C: Sub-Award Notification (For receipt of SWP funds from Deputy Sector Navigators (DSN), Technical Assistance Providers (TAPs), and other Regional Projects Leads).

Receipt of SWP funds for _____ (take to your Board to get money and as back up for invoice)

Addendum to SWP MASTER AGREEMENT dated Feb 1, 2016 – June 30, 2020 (authorizes the movement of SWP between and among districts hosting a DSN, TAP or Project Lead). Approved by SBCC on 8/23/18 and sent to regional college districts to go to their respective Boards in the fall.

SWP Money Journeys:

- A. **Invoice with project specific scope of work and associated contract amount: Exhibit A: Participation Agreement**
 1. Prepared and signed by the Regional Chair (Luann Swanberg) or Co-Chair (Diane Hollems) and authorized District Representative.
 2. Emailed to Luann and Diane to be processed for payment by SBCC fiscal.

- B. **83% and/or 17% SWP Regional Allocation: Sub-Award Notification** with District Allocations **Exhibit B**
 1. List amount to a District (e.g. for Board Approval) for all regional funding to that District for District projects, key talent (if host District), and other regional project leads (if host District).
 2. Deans, Key Talent and/or project lead to prepare **Exhibit A Participation Agreement** for each project using Regional Funds to email along with invoice to SBCC via the Regional Chairs (Luann Swanberg and Diane Hollems)
 3. All regionally funded projects need to be input and reported on in NOVA according to the timelines set forth by the Chancellors office.

- C. **Receipt of funds to support a SWP project from a DSN or Project Lead: Sub-Award Notification** with Project Specific Allocations **Exhibit C**
 1. **Sub-Award Notification Exhibit C** sent by a host college/district to another college or District to support a particular project listing amount to a District (e.g. for Board Approval).
 2. The fully executed Exhibit C: Sub-Award Notification should be used to submit with an invoice to the host college/district.
 3. Host college/District project lead will be responsible for project input and reporting in NOVA according to timelines set forth by the Chancellor's Office.

**STRONG WORKFORCE PROGRAM
MASTER AGREEMENT
EXHIBIT A**

PARTICIPATION AGREEMENT

**PARTICIPATION AGREEMENT – SCOPE OF WORK
REFERENCE # [Your college abbreviation and project #]**

Name of College:
District:

College Contact Information:
Project Coordinator Name:
Address:
Phone:
E-Mail:

Project Name:

General Project Description:

Project Timeline:

Scope of Work:

- 1.
- 2.

Qualitative Outcomes:

- 1.
- 2.

Quantitative Outcomes:

- 1.
- 2.

(Including how the project ties to—SWP Metrics, Vision for Success, BOG Task Force Recommendations, SCCRC goals, and/or industry sector goals or work plan objectives)

Report Deadlines: In accordance with

Other Terms and Conditions:

- Projects must be input into NOVA in accordance with Chancellor's Office deadlines and submitted for certification by the Regional Chairs.
- Fiscal reporting in NOVA must be completed in accordance with the Chancellor's Office deadlines.
- This Participation Agreement must be signed and submitted with the invoice.
- Invoices must be emailed to:
Name: Luann Swanberg and Diane Hollems
Email: lrswanberg@pipeline.sbcc.edu and diane.hollems@gmail.com

Contract Amount: \$

Approvals and Signatures:

By the signatures of each Party's authorized representative below, the Parties agree to the terms and conditions set forth in this Exhibit/Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Santa Barbara Community College District and _____ College District, and binding upon the Parties without any further action by the Parties.

Santa Barbara Community College District/designee
Authorized Representative, Regional Chair or Co-Chair

Signature: _____

Print Name: _____

Position/Title: _____

Date: _____

Phone: _____

E-Mail Address: _____

_____ College District
Authorized Representative:

Signature: _____

Print Name: _____

Position/Title: _____

Date: _____

Phone: _____

E-Mail Address: _____

EXHIBIT B
SUB-AWARD NOTIFICATION

Receipt of Strong Workforce Program (SWP) regional funds for 17-18
This Exhibit is part of the SCCRC Strong Workforce Program Master Agreement
dated February 1, 2016 through June 30, 2020

Districts:

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
SANTA CLARITA COMMUNITY COLLEGE DISTRICT
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Fiscal Agent: SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Fiscal Agent Representative: Luann Swanberg, Chair of South Central Coast Regional Consortium (SCCRC) and/or Diane Hollems, Co-Chair, of SCCRC

College Contact Information:

Antelope Valley College Project Coordinator Name: LAUREANO FLORES, DEAN OF CTE

Email: laflores@avc.edu

College of the Canyons Project Coordinator Name: HARRIET HAPPEL, DIRECTOR OF CTE

Email: harriet.happel@canyons.edu

Allan Hancock Project Coordinator Name: MARGARET LAU, DEAN OF ACADEMIC AFFAIRS

Email: Margaret.lau@hancockcollege.edu

Cuesta College Project Coordinator Name: JOHN CASCAMO, DEAN OF CTE

Email: john_cascamo@cuesta.edu

Oxnard College Project Coordinator Name: ROBERT CABRAL, INTERIM DEAN OF CTE

Email: rcabral@vcccd.edu

Ventura College Project Coordinator Name: FELICIA DUENAS, DEAN of CTE

Email: fduenas@vcccd.edu

Moorpark College Project Coordinator Name: MARY REES, DEAN of CTE

Email: mrees@vcccd.edu

17-18 SWP Regional funds to be disbursed to college districts as approved by the SCCRC SWP Steering Committee:

Antelope Valley Community College District

17-18—83.5% regional funds \$ __ 348,015

17-18—16.5% regional funds \$ __ 152,763

17-18 – Job Developer funds \$ __ 112,500

Grand total due AVC = \$613,278

Allan Hancock Joint Community College District

17-18—83.5% regional funds \$ __ 232,010

17-18—16.5% regional funds \$ __ 147,370

17-18 – Job Developer funds \$ __ 112,500

17-18 – DSN AWET funds \$ __ 100,000

Grand total due AHC = \$591,880

San Luis Obispo County Community College District

17-18—83.5% regional funds \$ 212,676
17-18—16.5% regional funds \$ 87,278
17-18 –Job Developer funds \$ 112,500
17-18 –DSN Business funds \$ 100,000
Grand total due Cuesta = \$512,454

Ventura County Community College District

17-18—83.5% regional funds \$ 618,693
17-18—16.5% regional funds \$ 291,834
17-18 – Job Developer funds \$ 337,500
Grand total due VCCCD = \$1,248,027

Santa Clarita Community College District

17-18—83.5% regional funds \$ 290,000
17-18—16.5% regional funds \$ 216,202
17-18 – Job Developer funds \$ 112,500
17-18 – DSN: Health, ICT, Mfg \$ 300,000
17-18 – K14 TAP funds \$ 100,000
17-18 – Teacher Prep funds \$ 100,000
17-18 – Get Focused funds \$ 54,124
17-18 – Prior Learning Project \$ 90,000
Grand total due COC = \$1,262,826

Funding Timeline: July 1, 2017-December 31, 2019

Strong Workforce Program Description

The Strong Workforce Program seeks for community colleges to offer “more and better CTE” and its metrics account for college CTE FTES, student certificate and degree completions and transfer where appropriate, job placements and wage growth. The SWP should align with other statewide community college initiatives such as AEBG, SSSP and Equity and align with the Workforce Development Boards.

Scope of Work

Investments will be made to achieve the objectives of the Strong Workforce Program and align with its metrics.

Reporting

SWP funding is project based with project submissions and reporting into the NOVA system. Each college district is responsible to keep all backup detail associated with spending and to respond to SWP audit requests from the Chancellor’s Office.

PLEASE NOTE:

Invoices must be addressed to:
Santa Barbara Community College District and emailed directly to:
Luann Swanberg: lrswanberg@pipeline.sbcc.edu and
Diane Hollems: diane.hollems@gmail.com

Fully executed Participation Agreements detailing each project must accompany any invoice.

EXHIBIT C

SUB-AWARD NOTIFICATION

FOR DISBURSING SWP PROJECT FUNDS AMONG REGIONAL COLLEGE DISTRICTS

(if applicable) PARTICIPATION AGREEMENT - SCOPE OF WORK, REFERENCE # **N/A**

Distribution of Strong Workforce Program funds for regional project titled:
Project in Common-Career Strategist Badge

NOTE: EACH COLLEGE DISTRICT RECEIVING FUNDS MUST INVOICE THE DISBURSING COLLEGE WITH THIS DOCUMENT ATTACHED.

DISBURSING COLLEGE DISTRICT: **Santa Barbara Community College District**

RECIPIENT COLLEGE DISTRICT(S): **San Luis Obispo County Community College District, Ventura Community College District, Santa Clarita Community College District**

SWP Regional Fiscal Agent: **Santa Barbara Community College District**

SWP Regional Fiscal Agent Representative: Luann Swanberg, Chair of South Central Coast Regional Consortium (SCCRC) and/or Diane Hollems, Co-Chair, of SCCRC

Disbursing College Contact Information:

Project Lead: **Jeanette Chian**

Contact email and phone: jchianbrooks@sbcc.edu / 805.683.8289

Recipient College(s) Contact Information:

NOTE: PLEASE COMPLETE FOR EACH COLLEGE RECEIVING FUNDS

Name: **Gayla Jurevich (Cuesta College, San Luis Obispo Community College District)**

Contact email and phone: Gayla_Jurevich@cuesta.edu

Name: **Felicia Duenas (Ventura College, Ventura Community College District)**

Contact email and phone: fduenas@vcccd.edu

Name: **Keller Magenau (Oxnard College, Ventura Community College District)**

Contact email and phone: kmagenau@vcccd.edu

Name: **Celine Park (Moorpark College, Ventura Community College District)**

Contact email and phone: cpark@vcccd.edu

Name: **Wendy Brill (College of the Canyons, Santa Clarita Community College District)**

Contact email and phone: Wendy.Brill@canyons.edu

Project Name: **Project In Common - Career Strategist Badge**

Project Amount to College District(s):

\$4000 to San Luis Obispo Community College District

\$12000 to Ventura Community College District

\$4000 to Santa Clarita Community College District

General Project Description

Project in Common: Career Strategist Badge

Regional project geared towards

- 1) Preparing CTE students for job search process through job-related workshops and creation of a LinkedIn profile**
 - a. Tracking these students through their LinkedIn Profile. Each student must link their profile back to college page for data tracking.**
- 2) Regional partners create noncredit, career strategist-related curriculum for sustainable program delivery of this content**
- 3) Introduce regional partners to the concept of tying noncredit certificates of completion to digital badges**

Project Timeline: Phase 1: Completion of Career Strategist Workshops at each participating college: October 2018 – June 2019

Please indicate if this is a multi-year ongoing project. Multi-year project

Scope of Work

Each participating college works toward the development of a sustainable career strategist-related noncredit certificate, approved by the Chancellor's Office. In addition, each college serves students through a variety of mediums (such as a class or workshop) to train CTE students in career planning and to create a professional LinkedIn profile connected to its college page, and to ensure ongoing student data collection. Finally, each college work toward implementing a badging program through the grant's badge startup kit provided by a third party contractor.

Qualitative Outcomes

Completion of Career Strategist Workshop

Completion of LinkedIn Profile

Quantitative Outcomes

Number of Students served: 50 students to be served at each college's Career Strategist Workshop

Completion of sustainable noncredit certificate

Employment data from CTE students' LinkedIn Profiles where each profile will be tied to local college's website for tracking

Reports

Email Report Information to:

Luann Swanberg, SCCRC Chair at lrswanberg@pipeline.sbcc.edu and

Diane Hollems, SCCRC Co-chair at diane.hollems@gmail.com

Invoices must be addressed to:

DISBURSING COLLEGE

ATTENTION: (Project Lead and/or Grant Coordinator)

This document must accompany the invoice.

SAMPLE

ADDENDUM

ADDENDUM TO STRONG WORKFORCE PROGRAM MASTER AGREEMENT dated February 1, 2016 – June 30, 2020

**Interchange of SWP regional funds among host colleges of Key Talent and Project Leads
This Addendum is part of the SCCRC Strong Workforce Program Master Agreement
dated February 1, 2016 through June 30, 2020**

Districts:

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
SANTA CLARITA COMMUNITY COLLEGE DISTRICT
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Fiscal Agent: SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Fiscal Agent Representative: Luann Swanberg, Chair of South Central Coast Regional Consortium (SCCRC) and/or Diane Hollems, Co-Chair, of SCCRC

College Contact Information:

Antelope Valley College Project Coordinator Name: LAUREANO FLORES, DEAN OF CTE

Email: laflores@avc.edu

College of the Canyons Project Coordinator Name: HARRIET HAPPEL, DIRECTOR OF CTE

Email: harriet.happel@canyons.edu

Allan Hancock Project Coordinator Name: MARGARET LAU, DEAN OF CTE

Email: Margaret.lau@hancockcollege.edu

Cuesta College Project Coordinator Name: JOHN CASCAMO, DEAN OF CTE

Email: john_cascamo@cuesta.edu

Oxnard College Project Coordinator Name: ROBERT CABRAL, INTERIM DEAN OF CTE

Email: rcabral@vcccd.edu

Ventura College Project Coordinator Name: FELICIA DUENAS, DEAN of CTE

Email: fduenas@vcccd.edu

Moorpark College Project Coordinator Name: MARY REES, DEAN of CTE

Email: mrees@vcccd.edu

SWP Regional funds to be considered for interchange between key talent and project lead host districts and other SCCRC districts as approved by the SCCRC SWP Steering Committee:

As part of the Strong Workforce Program (SWP) Master Agreement dated February 1, 2016 thru December 31, 2020, there will be the need for Key Talent and SWP Project Leads (hosted by SCCRC colleges) to distribute SWP project funds from the host college/district to other college districts within the region. All SWP regional funding must be approved by the Steering Committee. Therefore, as part of the overall SWP Master Agreement, this interchange of project funds is covered by this Participation Agreement as addendum to the Master Agreement.

Strong Workforce Program Description

The Strong Workforce Program seeks for community colleges to offer “more and better CTE” and its metrics account for college CTE FTES, student certificate and degree completions and transfer where appropriate, job placements and wage growth. The SWP should align with other statewide community college initiatives such as AEBG, SSSP and Equity and align with the Workforce Development Boards.

Scope of Work

Investments will be made to achieve the objectives of the Strong Workforce Program and align with its metrics.

There must be an accompanying Scope of Work (using the Participation Agreement Exhibit A format) for each project where funds will be distributed. It will be the responsibility of the Key Talent or SWP Project Lead to prepare the Scope of Work and facilitate the distribution of funds.

Reporting

SWP funding is project based with project submissions and reporting into the NOVA system. Each college district is responsible to keep all backup detail associated with spending and to respond to SWP audit requests from the Chancellor’s Office.

Terms and Conditions:

Invoices must be addressed to:

Santa Barbara Community College District and emailed directly to:

Luann Swanberg: lrswanberg@pipeline.sbcc.edu and

Diane Hollems: diane.hollems@gmail.com

Fully executed Participation Agreements detailing each project must accompany any invoice.

Approvals and Signatures:

By the signatures of each Party’s authorized representative below, the Parties agree to the terms and conditions set forth in this Exhibit/Participation Agreement, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Master Agreement between the Santa Barbara Community College District and the community college districts mentioned herein and binding upon the Parties without any further action by the Parties.

South Central Coast Regional Consortium

Authorized Representative:

Signature: *Lm Maas*
Print Name: *Lyndsay M. Maas*
Position/Title: *VP Business Services*
Date: *9/17/18*
Phone: *805-730-4066*
Email Address: *Lmmaas@sbcc.edu*

Ventura County Community College

District:
Signature:
Print Name:
Position/Title:
Date:
Phone:
Email Address:

Santa Clarita Community College

District:

Signature:

Print Name:

Position/Title:

Date:

Phone:

Email Address:

Antelope Valley Community College

District:

Signature:

Print Name:

Position/Title:

Date:

Phone:

Email Address:

Allan Hancock Joint Community College

District:

Signature:

Print Name:

Position/Title:

Date:

Phone:

Email Address:

San Luis Obispo County Community

College District:

Signature:

Print Name:

Position/Title:

Date:

Phone:

Email Address:



SCCRC Regional Fiscal/ NOVA Meeting & Regional AEBG Meeting

October 26, 2018

Sign-in Sheet

	Name	Fiscal/ NOVA Mtg.	AEBG Mtg.	Email	Agency	Job Title
1	Bastine, Mike	X		michael.bastine@canyons.edu	College of the Canyons	DSN, Adv Manufacturing
2	Cabral, Robert	X		rcabral@vcccd.edu	Oxnard College	CTE iDean
3	Chapman, Annette	X	X	achapman@hancockcollege.edu	Allan Hancock College	Grant Accountant
4	Correa, Holly	X	X	hcorrea@vcccd.edu	VCCCD	Program Director I
5	Duenas, Felicia	X		fduenas@vcccd.edu	Ventura College	Dean
6	Flores, Laureano	X	X	laflores@avc.edu	Antelope Valley College	Dean Career Technical Education
7	Green, Matthew	X	X	mgreen@cuesta.edu	Cuesta College	Director, WED & CP
8	Hollems, Diane	X	X	diane.hollems@gmail.com	SCCRC	Co-Chair
9	Jurevich, Gayla	X		gayla_jurevich@cuesta.edu	Cuesta College	DSN Business & Entrepreneurship
10	Lake, Amanda	X	X	amanda.j58@gmail.com	SCCRC	Admin Ass't
11	Lau, Margaret	X	X	margaret.lau@hancockcollege.edu	Allan Hancock College	Dean, Academic Affairs
12	Madrid, Jennifer	X		jennifer_madrid@cuesta.edu	Cuesta College	Grants Fiscal Analyst
13	Makevich, John		X	john.makevich@canyons.edu	College of the Canyons	Dean
14	Marshall, Renee	X		Renee.Marshall@canyons.edu	College of the Canyons	SCCRC TPP Lead
15	Petrash, Kelly	X		kelly_petrash2@vcccd.edu	Moorpark College	Sr. Accounting Tech
16	Price, Alan	X		aprice3@sbcc.edu	SBCC	Dean
17	Prieto, Corlei	X	X	cnprieto@pipeline.sbcc.edu	SB AEBG Consortium	AEBG Coordinator
18	Rodriguez, Leticia	X		lrodriguez1@vcccd.edu	Ventura College	Grant Director
19	Shaw, Carolyn	X		carolyn.shaw@canyons.edu	Santa Clarita CCD- College of the Canyons	Dir. Grant & Categorical Accounting
20	Swanberg, Luann	X	X	lrswanberg@pipeline.sbcc.edu	SCCRC	Director/Chair
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