



SCCRC FISCAL AGENT

- Adding Project Numbers to Plans in NOVA
 - SCCRC 19-01, 19-02, 19-03, 19.
- Agreement
 - Santa Barbara Community College District (fiscal agent for the SCCRC)
 - Payment (70% up front), remainder after progress report
- Due Dates:
 - Expanded Budget
 - Signed Agreement
 - Reporting (RFA p. 14 and p. 34)
- Grant Term/Performance Period: 7/1/2019 – 12/31/2021 (RFA p. 10)

COMPLETING THE EXPANDED BUDGET

- Adding activities to the plan is allowed, but do not delete existing ones
- Modifying match is allowed
- Do not adjust ADA or delete partners or other areas of the original application
- Level of detail needed
- What fiscal years should you use?



BUDGET SUMMARY HEADER INFORMATION

Budget summary

Monetary Match Funds Budgeted: \$0 (\$1,275,000 remaining)	+	Indirect Funds Budgeted: \$0 (\$26,000 available)	=	Total Available Funds \$1,925,000
In-Kind Match Funds: \$25,000		Total Available Funds \$1,925,000		
Total Grant Amount Budgeted: \$0 (\$650,000 remaining)		Total Budgeted \$0 (\$1,925,000 remaining)		

Budget summary

Monetary Match Funds Budgeted: \$0 (\$1,275,000 remaining)	↔	Indirect Funds Budgeted: \$0 (\$26,000 available)
In-Kind Match Funds: \$25,000		Total Available Funds \$1,925,000
Total Grant Amount Budgeted: \$0 (\$650,000 remaining)		Total Budgeted \$0 (\$1,925,000 remaining)

MATCH

- Match requirements (RFA p. 6-10)
- How to balance/reconcile the “financial match” to the amount shown in red?
 - Does “match” need to align with the budget years and line items?
NO
 - Does match have to align with grant budget line items – NO, it must align with the pathway being funded
 - How to modify
- Financial vs. In-Kind
 - Financial match is detailed in the expanded budget; must be at least 50% of the grant award (p. 7)
 - In-Kind match is not detailed in expanded budget; cannot be more than 50%
- How long to document match (30 months)

HOW TO CORRECT THE MATCH

The screenshot displays a web-based budget management interface. On the left is a vertical navigation menu with a 'Workflow' section containing items like 'Partners Completed', 'Statement of Need Completed', 'Target Pupil Completed', and 'Pathway Completed'. The main content area is titled 'Pathway Improvement Budget' and includes a 'Budget summary' section with the following data:

Monetary Match Funds Budgeted: \$0 (\$1,275,000 remaining) 1	Indirect Funds Budgeted: \$0 (\$26,000 available)
In-Kind Match Funds: \$25,000	Total Available Funds \$1,925,000
Total Grant Amount Budgeted: \$0 (\$650,000 remaining)	Total Budgeted \$0 (\$1,925,000 remaining)

Below the summary is a form for 'Total ADA (Average Daily Attendance) *' with a value of 3,390. A question 'Are you part of a rural school district? *' has 'No' selected. The 'Financial Contribution' field is circled in red and contains '\$500,000' with a red '1' next to it. A red arrow points from the 'Financial Contribution' field in the left sidebar to the field in the main form.

INDIRECT

- Indirect was automatically set to 4% (in **ERROR**). This will be corrected. In the meantime, add the correct entry for indirect.
- Follow the CDE rules for calculating indirect.

<https://www.cde.ca.gov/fg/ac/ic/icrfaq.asp>

Pathway Improvement Budget

Budget summary

Monetary Match Funds Budgeted: \$0 (\$1,275,000 remaining)
 In-Kind Match Funds: \$25,000
 Total Grant Amount Budgeted: \$0 (\$660,000 remaining)

Indirect Funds Budgeted: \$0 (\$26,000 available) **1**
 Total Available Funds: \$1,925,000
 Total Budgeted: \$0 (\$1,925,000 remaining)

2018 - 2019 2019 - 2020 2020 - 2021 2021 - 2022

Note that your plan has been funded, please create an expanded budget. Submit your plan for approval once completed. You may adjust other sections of your plan to support your expanded budget.

Budget Items

New Budget Item 2019-20

Budget items may contain clusters of related expenditures. This should be a high level summary of the budget that indicates how funds will be utilized throughout the 2019-2020 year.

Budget Item Title *

Expenditure Type *

Indirect Costs

Related Activities *

Institution *

Brief Description of Expenditure *

2019-20 Budget Item Amount *

At least one of the following budget item amount fields is required.

Grant Funds Amount Monetary Match Funds Amount

\$0 \$0

0/1500

UP NEXT ... THE AGREEMENT

- LEAs will receive an email from Luann Swanberg
 - Cover letter with instructions for LEA
- Funds will be disbursed after the LEA returns the following:
 - Signed Agreement
 - Certificate of Insurance
 - Invoice for 70% payment

AND

- SBCCC Board approval (Completed in May)
- Certification of plan in NOVA

SCCRC CONTACTS

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- Questions to: k12swp@cccoco.edu
- Look for more K12 SWP informative webinars in the future (suggestions welcome)