## SCCRC Meeting

July 19, 2019







www.simplywellwithmichelle.net

# SCCRC 2019 Retreat Reflections



July 19, 2019

## Our Path (and Tasks) for Today

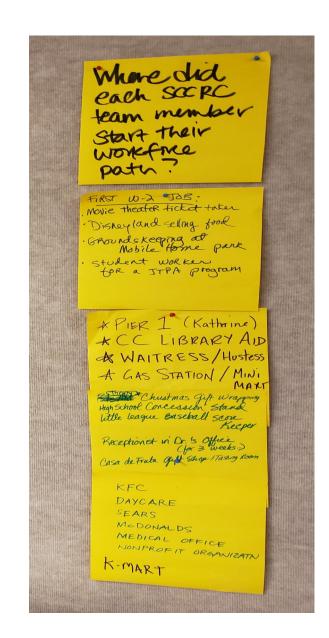
- Beginning with Team and Purpose: Drafting (and Sharing) Who and Why
- Considering Regional Process and Practices: Our How
- Framing and our Planning Process: Beginning of Our Plan
- Finalize timeline and workgroups (19/20 and 2020 and beyond)

## Who?

SCCRC Team and Community

### SSCRC Team and Retreat

- College CE faculty, staff, and admin leadership
- Regional CE leadership and key talent
- Gathered over three days to look at purpose, process, and planning
- Grounded work in students, colleges, and economies of their communities
- Began with their workforce paths, then built cross-functional teams to engage in design and planning work



## SCCRC Community: Students & Industry Now/Future

#### **SCCRC STUDENT**

#### Middle and High School

- Early College Credit
- After Graduation/GED

#### Adult Learners

- Adult Ed/Noncredit (Basic Skills, ESL, etc.)
- Short Term Certificates

#### Skill Builders

- Job Growth/Upskill
- Reskilling

#### Influencing Factors Across Student Groups

- Educational Goal
- Historically under-supported (1st gen, low socioeconomic status, gender, race, age, etc.)
- Part Time (Necessity, Exploration, etc.)
- Lifelong Learners (community, emeritus, elder learners, etc.)
- Entrepreneurial Mindset GIG economy and as an Intrapreneur

#### SCCRC INDUSTRY SECTORS (in alphabetical order)

#### Advanced Manufacturing

- Biotech, Electrical/Electronics, Quality Assurance
- Aerospace/Aeronautics
- Agriculture, Water, and Environmental Services
- Business
  - Accounting, Data Science, Entrepreneurship
- Construction
- Education
  - o PK-12, STEM
- Global Trade
- Healthcare and Human Services
  - EMT, Speciality Nurse, Mental Health, etc.
- Information Communication Technology/DM
  - Media, CS, Systems, Networking, Info, Security
- Public Safety
- Transportation
- Retail, Hospitality, and Tourism

## Our Why

Circling in on SCCRC Gold

## Drawing on Our Team to DRAFT SCCRC's Why

When our students' reach their purpose, a vigorous community economy follows.

We believe each student's success sustains our communities' economic vitality.

We believe when each of our students learn, grow, and prosper, our economies thrive.

We believe our student's achievement of their life goals is both just and our economic strength.

## Our How

Considering Regional Process, Practices, and Pain

## Now: Regional SWP Funds (40%) Process Map

CO to SCCRC	SCCRC to CC	Defining Regional Projects and Leads	Regional Decision Making Process	CC/KT to Students/Employers	CC/KT to SCCRC
One-Time SWP legislation Trailer Bill  Annually July- Sept CO tells RC amounts Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)	Annually Nov-Jan Notice to Districts, Board approval, Districts distribute to colleges, colleges have funding!  Current Percentages: 5% to admin/fiscal agent gets (\$100K) ½ goes to districts remaining funds to regional projects	Team has working definitions and process, but seeks clarity and decision on drafts	Team has working definitions and process, but seeks clarity and decision on drafts	College CC/RC lead/project manager CC/RC decision making (students to be served?) CC district approval RC participation agreement NOVA input (FIFO) Project implementation  Key Talent Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation	Formal CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines CC submit quarterly NOVA progress reports (narrative/fiscal)  Informal Reg to local projects, Reg to Reg, and PIC notification Agendized monthly CC reports to RC

## Next: Proposed Regional SWP Funds (40%) Process



#### CO to SCCRC

**One-Time** SWP legislation Trailer Bill

#### Annually

Jul-Sep CO tells RC SWP \$
Nov CO sends funds to
fiscal agent (SBCC)
Nov SBCC (Tanya) sets up
funds (FIFO)

Project planning in anticipation of funding

SCCRC to CC

Annually Nov-Jan Notice to Districts, Board

approval, Districts distribute to colleges, colleges have funding!

SCCRC Percentages:
Please see next slides for the two options:
Option One
Option Two

Defining Regional Projects and Leads

Regional Project:
Please see next
slides for the options:
Option One
Option Two

Project lead: Please see next slides for option. Regional Decision
Making Process

Regional Project: Please see next slides for the proposed options:

- Project RFP
- ProjectRubric
- Scope of Work

CC/KT to Students/Employers

#### College

CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation CC/KT to SCCRC

#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

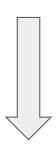
#### Informal

Save SCCRC reports for pain points

### SWP Priorities and Process: Review and Confirm

- Much of first process step is set by legislature and CO
- However, SCCRC retreat attendees propose the following approach with colleges/districts to ease the college planning experience while awaiting SWP regional district allocations:
  - Fall, SCCRC identification/affirmation of regional priorities (Industry Sector profiles, LMI, SWP, SWP K12)
  - Spring, develop draft regional project plans based on partial load of anticipated budget
  - Similar to Perkins/other SWP planning and budgeting
    - Development of draft project plans for funding Round in anticipation
    - Engages in vetting projects as funding is confirmed by CO
    - Adjustments made after the CO confirms funds to region

## Next: Proposed Regional SWP Funds (40%) Process



CO	to	SC	C	RC	

#### **One-Time** SWP legislation Trailer Bill

Annually p
Jul-Sep CO tells RC SWP \$
Nov CO sends funds to
fiscal agent (SBCC)
Nov SBCC (Tanya) sets up

Project planning in anticipation of funding

funds (FIFO)

#### SCCRC to CC

Annually
Sep-Jan Notice to
Districts, Board
approval, Districts
distribute to colleges,
colleges have funding!

SCCRC Percentages:
Please see next slides for the two options:
Option One
Option Two

## Defining Regional Projects and Leads

Regional Project: Please see next slides for the two options: **Option One** 

Option One Option Two

Project lead: Please see next slides for option.

### Regional Decision Making Process

Regional Project: Please see next slides for the proposed options:

- Project RFP
- ProjectRubric
- Scope of Work

#### CC/KT to Students/Employers

#### College

CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation CC/KT to SCCRC

#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

#### Informal

Save SCCRC reports for pain points

## SWP Regional Funding Approach: Review +SCCRC Vote

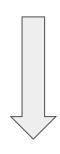
#### Option 1:

- 18-19 SET
  - 50% regional funds to CC Districts
  - 5% fiscal agent/administration
  - Balance to KT, PIC, regional projects
- 19-20
- 50% regional funds to CC Districts
- 5% fiscal agent/administration
- Balance to KT, PIC, and regional projects
- 20-21
- Revisit based on 19-20 experience

#### Option 2:

- 18-19 SET
  - 50% regional funds to CC Districts
  - 5% fiscal agent/administration
  - Balance to KT, PIC, regional projects
- 19-20
- 50% regional funds to CC Districts
- 5% fiscal agent/administration
- Balance to KT, PIC, regional projects
   <u>AND regional Director of Strategic</u>
   Partnership (SD/ICRC)
- 20-21
- Revisit based on 19-20 experience

## Next: Proposed Regional SWP Funds (40%) Process



$\sim$	<b>.</b> .	$\sim$	$\sim$ r	$\sim$
CO	το	20	しド	ίL

#### **One-Time** SWP legislation

Trailer Bill

#### **Annually**

Jul-Sep CO tells RC SWP \$ Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)

Project planning in anticipation of funding

#### SCCRC to CC

#### Annually Sep-Jan Notice to Districts. Board approval, Districts distribute to colleges,

colleges have funding!

SCCRC Percentages: Please see next slides for the two options: **Option One** 

**Option Two** 

#### **Defining Regional**

Projects and Leads

Regional Project: Please see next slides for the two options:

**Option One Option Two** 

Project lead: Please see next slides for option.

#### Regional Decision Making Process

Regional Project: Please see next slides for the proposed options:

- **Project RFP**
- **Project** Rubric
- Scope of Work

#### CC/KT to Students/Employers

#### College

CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation

#### CC/KT to SCCRC

#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

#### Informal

Save SCCRC reports for pain points

## Defining Regional Project: Review and SCCRC Vote

#### **Option One:**

- Tied to regionally ID'd priorities
- Addresses CO outcomes/metrics
- Leverages economies of scale
- Joined by at least two CC
  - 2+ CC a priority
  - 3+ CC or 2+ CC Districts additional points/priority

#### **Option Two:**

- Tied to regionally ID'd priorities
- Addresses CO outcomes/metrics
- Leverages economies of scale
- Joined by at least two or more CC

## Regional Project Lead Definition: Review & SCCRC Vote

SCCRC retreat attendees (faculty, staff, administrators, RC leadership, and key talent) offer this proposed definition with strong understanding and reverence for local CC and district context.

SCCRC retreat attendees build on prior experience with regional project point of contact assignment and project management complexities.

We believe this flexible proposal will support CC and district to reach Vision for Success goals with SWP regional projects via educational and socioeconomic success for their students.

Project Leads: CC/district must identify a project lead. Project leads must be funded/provided time to meet project needs.

Identified faculty (with compensation), staff and admins (with bandwidth and schedule), and/or key talent will be accountable to:

- Identify local champions
- Regularly/responsively communicate with RC/other CC points of contact/partners
- Develop timeline and SMART goals
- Report
  - SCCRC quarterly or twice yearly narrative/early alert
  - NOVA program/fiscal input
- Arrange with CC/partners necessary logistics

## Next: Proposed Regional SWP Funds (40%) Process



00	+ ~	00	$\sim$ D	$\sim$
CO	w	20	$\cup$ K	U

#### **One-Time** SWP legislation Trailer Bill

#### **Annually**

Jul-Sep CO tells RC SWP \$ Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)

Project planning in anticipation of funding

#### SCCRC to CC

## Annually Sep-Jan Notice to Districts, Board approval, Districts distribute to colleges, colleges have funding!

SCCRC Percentages:
Please see next slides for the two options:
Option One
Option Two

## Defining Regional Projects and Leads

Regional Project:
Please see next
slides for the two
options:
Option One

Option One Option Two

Project lead: Please see next slides for option.

#### Regional Decision Making Process

Regional Project: Please see next slides for the proposed options:

- Project RFP
- ProjectRubric
- Scope of Work

#### CC/KT to Students/Employers

#### College

CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation

#### CC/KT to SCCRC

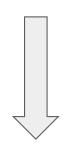
#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

#### Informal

Save SCCRC reports for pain points

## Next: Proposed Regional SWP Funds (40%) Process



- (	ν.	) t	$\sim$	C	ויי	1	ט	"
٠,	ノし	ι	U	O	יט	U		U

#### **One-Time** SWP legislation Trailer Bill

#### Annually

Jul-Sep CO tells RC SWP \$ Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)

Project planning in anticipation of funding

#### SCCRC to CC

## Annually Sep-Jan Notice to

Districts, Board approval, Districts distribute to colleges, colleges have funding!

SCCRC Percentages:
Please see next slides for the two options:
Option One
Option Two

## Defining Regional Projects and Leads

Regional Project: Please see next slides for the two options:

Option One Option Two

Project lead: Please see next slides for option.

#### Regional Decision Making Process

Regional Project: Please see next slides for the proposed options:

- Project RFP
- ProjectRubric
- Scope of Work

#### CC/KT to Students/Employers

CC decision making

#### College

process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation

#### CC/KT to SCCRC

#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

#### Informal

Save SCCRC reports for pain points

## CC/KT to Students/Employers: College/District-Owned Decision/Process Clarity

#### College Decision Making:

- College Regional and PIC:
  - Are the right people at the table helping/making the decision (e.g. Academic Senate CTE liaisons)?
  - Are the project outcomes aligned to new CO/CC outcomes (e.g. Vision)?

#### **District Processes:**

- Regional and Key Talent:
  - Are college contracting/fiscal processes made available (sharing of standard operating procedures, etc.) to support success of those partnering with/between colleges (e.g. master agreements)?
  - Are PIC/regional funds used for positions carrying clear scope/outcomes (e.g. job developers)?

## Next: Proposed Regional SWP Funds (40%) Process



CO	το	SU	CH	C

**One-Time** SWP legislation Trailer Bill

Annually F
Jul-Sep CO tells RC SWP \$
Nov CO sends funds to
fiscal agent (SBCC)
Nov SBCC (Tanya) sets up
funds (FIFO)

Project planning in anticipation of funding

SCCRC to CC

Annually
Sep-Jan Notice to
Districts, Board
approval, Districts
distribute to colleges,

colleges have funding!

SCCRC Percentages:
Please see next slides for the two options:
Option One
Option Two

Defining Regional Projects and Leads

Regional Project: Please see next slides for the two options: **Option One** 

Option One
Option Two

Project lead: Please see next slides for option. Regional Decision Making Process

> Regional Project: Please see next slides for the proposed options:

- Project RFP
- Project Rubric
- Scope of Work

CC/KT to Students/Employers

#### College

CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)

#### **Key Talent**

Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation CC/KT to SCCRC

#### **Formal**

CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options

#### Informal

Save SCCRC reports for pain points

## CC to RC Handoff: Celebrating Success/Learning

#### Option 1:

- Use of NOVA Fiscal Reporting for narrative updates using comment box
  - Allowing all those with access to learn!
  - Saves limited SCCRC time for collaboration and integration

#### Option 2:

- Use of single Google document for CC, Key Talent and SCCRC leadership for reporting project progress/outcomes
  - Also report pinch/pain points issues to SCCRC for troubleshooting
  - Saves limited SCCRC time for collaboration and integration

## Framing our Planning

SCCRC Regional SWP Planning Process and Framework

## What? How? Now!

### What?

Local and regional projects which meet the SCCRC "why":

- Student equity via learning and achieving living-wage work within SCCRC communities
- Ensuring a highly-skilled workforce in the region now and in the future
- Building SCCRC regional SWP plan, process, and practice

### How? Collaborative Economies of Scale

We strive as a region to engage in:

- Sharing and leveraging regional resources
- Working together as a region on process and practices
- Fostering and expanding student educational access and workforce success

## NOW: DRAFT SCCRC Regional Planning Process

#### **Celebrating SCCRC Wins and Learning**

Reporting to SCCRC Colleges Reporting in NOVA to CO Reporting to College Communities and Beyond!

Our SCCRC Why:

**TBD** 

Prioritization of Integrated SCCRC Workforce Development Goals

Federal/State/ Local CC Student
Data/Goals
Regional Industry Sector Data
US/CA Economic Forecast/Intervening
Factors

Collaborative Implementation of SCCRC Workforce Priority Projects to meet Prioritized Outcomes

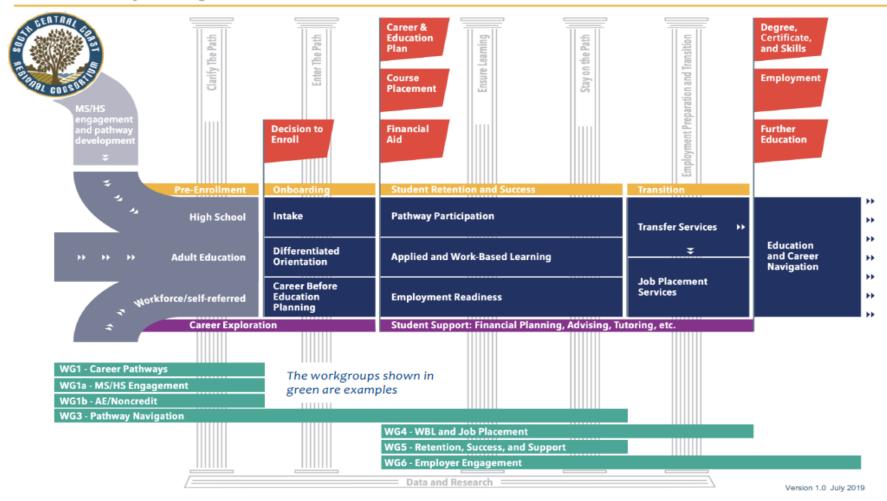
Intentional/responsive CC/KT project management Regular communication of project progress and needed adjustments

Strategic Investment in Integrated SCCRC Workforce Priorities

Early SCCRC/CC/district SWP planning and budgeting Clear SCCRC process and practices (RFA, Rubric, Scope)

### South Central Coast Region

#### A Community College Student's Road to Success



Adapted from San Diego & Imperial Counties Community Colleges, "A Community College Student's Road to Success"

## **Next Steps!**

- Codify Process Maps/Forms/Etc.
- Prepare presentation on process mapping, planning process and framework for Regional SWP 2020 4-Year Plan to District CEOs (September)
- Form 2020 Regional Planning Workgroups (will discuss timelines later)
  - Industry Sector Profiles (DSNs/SN/COE/Colleges)
  - Stakeholder Engagement:
    - K12
    - Workforce Development Board/Economic and Workforce Development Entities
    - Adult Education
  - Plan development, preparation and review

**BE CURIOUS AND BRAVE** 

## Retreat Reflections



## Handouts

## Now: Regional SWP Funds (40%) Process Map

CO to SCCRC	SCCRC to CC	Defining Regional Projects and Leads	Regional Decision Making Process	CC/KT to Community	CC/KT to SCCRC
One-Time SWP legislation Trailer Bill  Annually July- Sept CO tells RC amounts Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)	Annually Nov-Jan Notice to Districts, Board approval, Districts distribute to colleges, colleges have funding!  Current Percentages: 5% to admin/fiscal agent gets (\$100K) ½ goes to districts remaining funds to regional projects	Team has working definitions and process, but seeks clarity and decision on drafts	Team has working definitions and process, but seeks clarity and decision on drafts	College CC/RC lead/project manager CC/RC decision making (students to be served?) CC district approval RC participation agreement NOVA input (FIFO) Project implementation  Key Talent Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation	Formal CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines CC submit quarterly NOVA progress reports (narrative/fiscal)  Informal Reg to local projects, Reg to Reg, and PIC notification Agendized monthly CC reports to RC

## Next: Proposed Regional SWP Funds (40%) Process

CO to SCCRC	SCCRC to CC	Defining Regional Projects and Leads	Regional Decision Making Process	CC/KT to Community	CC/KT to SCCRC
One-Time SWP legislation Trailer Bill  Annually Fall RC/CC id regional priorities Spring CC develop draft plan/budgets w/RC 'letter' Jul-Sep CO tells RC SWP \$ Nov CO sends funds to fiscal agent (SBCC) Nov SBCC (Tanya) sets up funds (FIFO)	Annually Sep-Jan Notice to Districts, Board approval, Districts distribute to colleges, colleges have funding!  SCCRC Percentages: Please see next slides for the two options: Option One Option Two Option Three	Regional Project: Please see next slides for the two options: Option One Option Two  Project lead: Please see next slides for option.	Regional Project: Please see next slides for the proposed options:  Project RFP Project Rubric Scope of Work	College CC decision making process (communities to be served?) Submitted to CC district Participation agreement NOVA input (FIFO) Project implementation Outcomes (NOVA)  Key Talent Participation agreement NOVA input (FIFO) CC Contracts/Signatories Project implementation	Formal CC submit participation agreements/invoices to RC Projects entered into NOVA RC notifies CC deans of NOVA reporting deadlines Regional Project Report: See slides for options  Informal Save SCCRC reports for pain points

## NOW: DRAFT SCCRC Planning Process

#### **Celebrating SCCRC Wins and Learning**

Reporting to SCCRC Colleges Reporting in NOVA to CO Reporting to College Communities and Beyond! Our SCCRC
Why:

Workfor

Federal,
Data/Go
Regiona
US/CA B

**TBD** 

## Prioritization of Integrated SCCRC Workforce Development Goals

Federal/State/ Local CC Student
Data/Goals
Regional Industry Sector Data
US/CA Economic Forecast/Intervening
Factors

Collaborative Implementation of SCCRC Workforce Priority Projects to meet Prioritized Outcomes

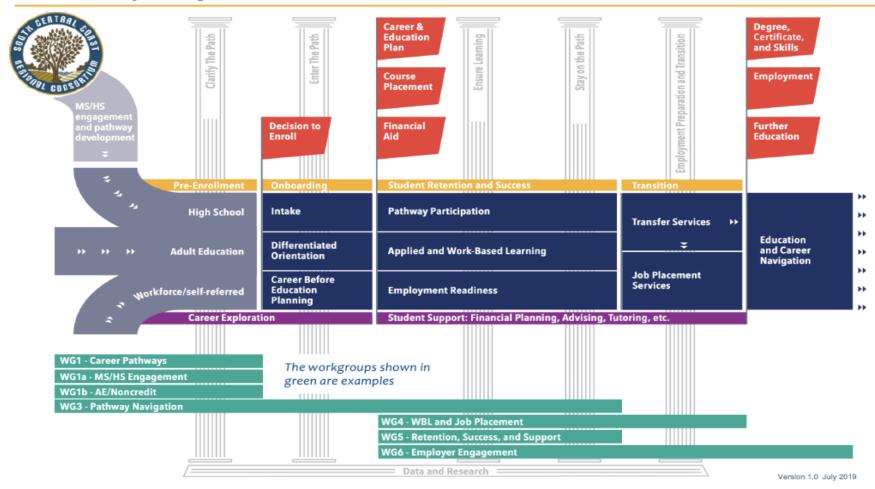
Intentional/responsive CC/KT project management Regular communication of project progress and needed adjustments

Strategic Investment in Integrated SCCRC Workforce Priorities

Early SCCRC/CC/district SWP planning and budgeting Clear SCCRC process and practices (RFA, Rubric, Scope)

#### **South Central Coast Region**

#### A Community College Student's Road to Success



Adapted from San Diego & Imperial Counties Community Colleges, "A Community College Student's Road to Success"

## Review Revised Regional SWP 19/20 Decision-Making Timeline

- July 22 Soliciting Proposals
- August 12 Proposals Due
- August 23 Steering Committee meeting 19/20 (Decisions for regional recommendations to the District CEOs)
- Final funding decisions will be made after allocations are final
- Input into NOVA

## Review New 4-year Regional SWP Plan Development Timeline

**INPUT:** 

Sector Profiles (Fall)

K12 Engagement (Sept)

WDB/Econ Dev Engagement (Oct/Nov)

Adult Education Program (Nov)

**OUTPUT:** 

Draft and Review (Dec)

Final Review (Early January)

Due (Jan 31, 2020)