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South Central Coast Regional Consortium (SCCRC)

MINUTES

December 7, 2018

Pierpont Inn, Ventura, CA

- 8:30 – 9:00 AM Continental Breakfast and Networking
- 9:00 – 9:15 AM Welcome and Introductions—See attached Attendee list
- 9:15 – 9:35 AM Report Outs
- Regional Chairs—
 - Proposed that there be a regional CTE faculty representative
 - CTEOS – make sure you have a current MOU with Santa Rosa Junior College
 - Luann mentioned the CTEOS Point of Contact list.
 - The RCs will make sure to remind the deans to ask faculty to announce the survey in capstone classes toward the end of Spring semester
 - Luann showed the group how to drill down via the SWP page on the DWM site to find more detailed information about how the incentive funding was determined.
 - There will be a webinar on Monday, December 10th at 1:00 p.m. to walk through the updated metrics.
 - The Chancellor’s office did preview the PROPOSED K12 Strong Workforce Program metrics.
 - Chancellor’s Office
 - Who will be the Perkins expert at the Chancellor’s Office
 - CCCAOE—Robert shared that the Board has a monthly conference call and are engaged in various initiatives around the state. Blaine Smith is now a regional VP and working with Academic Senate work group. They are forming liaison positions with other organizations. They have a seat at the table with CDE. There were more than 750 attendees at the Fall conference. The Leadership Academy 2.0 is in the works.
 - Robert’s term expires in June 2019 and he is serving as Associate Treasurer, so he will be transitioning in that role. There will be opportunities for regional VP and a new position as associate VP.
 - Alix announced the national American Assoc. of Community College Workforce Development Institute will be held in San Diego January 30 – February 1st, 2019.



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- JSPAC—No report
- DSNs/COE—
 - Adele shared that she is focused on meeting with various vendors (graphic designers, etc.) to get sector profiles completed and produced. She is developing a survey platform for the region.
 - She is working with Dave Teasdale and the Central Region on a Facilities management survey.
 - There will be Southern California sub-report on Cybersecurity.
 - CTEOS survey folks have reached out to Adele to make sure that each of our colleges has a current MOU. None of our 8 colleges have as yet updated the CTEOS contact list. The CIOs must complete the task. The deans will remind them.
 - Mike reported that Advanced Manufacturing robotics mini-grants are wrapping up and they are January 28th ...will start another Uniquely Abled Academy.
 - Dave Teasdale reported that he will be attending a meeting about a response to wildland fires and losses. They will be discussing work-based learning opportunities to build tiny houses for construction workers and displaced families. This can be a credit, adult ed and K12 program. He has been working with VC Innovates and Moorpark College in reference to solar programs. Riverhaven is a transitional housing facility in Ventura and they could be benefited by solar.
 - Holly reported that 85 ag instructors will be doing industry tours next week. She is working on a project to bring a group of students to Sacramento during Ag Education Day. She is working with Cal Poly to have students get paid research time—3-way collaboration with AHC and Cuesta and Cal Poly. There are agricultural apprenticeship grants are out. The 3rd annual Ag Ambassadors conference will be held at Cal Poly.
 - Roxanne spoke about Project Skywater at Ventura College.

9:35 – 9:50 AM

Program Recommendations – Luann will meet with the deans regarding these:

- Review Process
- AVC
 - See list
- SBCC
 - IT Support Technician
 - Tourism Marketing Certificate

9:50 – 10:10 AM

ACUE – CTE Faculty Professional Development Opportunity (Harriet Happel, CoC)

- Harriet explained about the opportunity for faculty
- COC will fund a cohort for the region and the TPP project-in-common will fund 30 spots for CTE faculty to participate.



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- Regina will soon push this out via the CTE liaisons and deans. It will begin in February and will last two semesters. Summer will be used for “catch up.”
- Luann mentioned that an email was sent to the region in November for recruiting faculty. Harriet added that there will be an orientation in January.
- Laureano asked about the process. Harriet said that all the documents must be completed in order for a faculty to participate.
- There are 25 modules that require a minimum of 50 hours over 10 months.
- All questions should be referred to Regina. COC will be hiring one of their faculty who took the program will be serving as a facilitator. They might do a short You Tube video about the value that can be pushed out to interested faculty.
- **The RCs will re-send the email to the deans and CTE liaisons.**
- Karen Miles will be doing a 6-hour workshop at Allan Hancock College on Saturday, February 23rd from 9:00 to 3:00. Seats are available to the region on a space-available basis.

10:10 – 10:30 AM

SCCRC Best Practice Project (Alan Price, SBCC)

- **The region needs to set the scope for the project. Need to define “best practices.”**
- Alan has met with SynED and they are interested in participating. They could start the project in January and finish at the end of June.
- What are the research questions that will yield the most value to the region.
- Alan might create a shared google document to receive initial input.
- Each campus will need to support the project in various way.
- Track how many students are getting jobs.
- Decision-making for SWP at the local and regional level could be a good best practice.
- Luann mentioned that Moorpark and Ventura were high on the statewide list of completers. Since this impacts regional funding, this could be a good best practice.
- SBCC will also do a best practice project for career services.
- Harriet volunteered to serve on a work group. The deans will come together in January to discuss moving forward.



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- 10:30 – 10:45 AM Break
- 10:45 – 11:15 AM SWP Update – Luann reminded the group closing out round one for 16-17 SWP due by December 31, 2018. She pointed out looking at FAQs regarding when things are considered closed.
- 18-19 should be entered into NOVA by now
 - The fiscal flow and associated documents are in fillable forms on the [SCCRC website](#). Luann showed the site.
- 11:15 – 11:30 AM January 13-14, 2019 SCCRC SWP Plan Update Meeting Agenda
- Luann distributed the draft agenda
 - Mariane mentioned having K12 constituent group breakout as well
 - There will be constituent group breakouts for all groups.
- 11:30 – Noon Lunch
- Noon – 2 PM Job Developer Meeting—Attendees: Rebecca Jacobs (AHC), Ann Steinberg and Sara Rivas (AVC), Keri Aaver (COC), Michael Hoffman (Moorpark), Felicia Duenas (Ventura), Alan Price, Yoon Ha Choi, and Valerie Eurman (SBCC), Robert Cabral and Amanda Burwick (Oxnard), Beatriz Molina and Alma Janabajab (from the Santa Barbara Workforce Development Board). Diane Hollems and Luann Swanberg (SCCRC).
- Review job descriptions and expectations (focus on CTE)
 - Those present shared their roles and college teams. It appeared that most are on target with regional expectations.
 - College of the Canyons employs university students working on masters in counseling. This is a win-win strategy for gaining extra help as these students must complete service hours.
 - Review SWP metrics and LaunchBoard
 - A suggestion was made to see if the state could waive counting work experience units as part of a student’s overall unit count. Work experience is so valuable for students and shouldn’t count against them.
 - The Santa Barbara Workforce Development Board attendees (Bea and Alma) both work on labor market data collection as well as having experience with job placement. It was recommended that we connect them with our COE.
 - Common understanding and agreement about metrics and expectations as this is regional SWP funding
 - The importance of utilizing work experience, internships and apprenticeships (beneficial to students but also helps with metrics)
 - Importance of knowing the employers (how to make connections)
 - Tracking
 - Viridis, etc.
 - LinkedIN



- Other forms of tracking including who monitors CTEOS
- Professional development for job developers
 - Both Ann and Keri have experience with the CA Placement Association and said that this organization is the leader in professional development for Job Developers. There is a conference in February—information on CalPlacement.org. Keri offered to get information out to all of our folks.

Upcoming meetings - PLEASE REGISTER at <https://sccrcolleges.org/>

- January 13 and 14 SCCRC/SWP Regional Plan Update - Pierpont, Ventura
- February 22 – SCCRC Meeting - Pierpont
- March 22 – SCCRC Meeting - Pierpont
- April 4 at CCCAOE in Sacramento
- May 3 – SCCRC Meeting
- June 9 - 11 – Retreat in Cambria (Steering Committee/SCCRC)

