ACCOUNTABILITY. TRANSPARENCY. SIMPLICITY.

South Central Coast Regional Consortium (SCCRC)

REGIONAL K12 STRONG WORKFORCE PROGRAM SELECTION COMMITTEE 2019/2020

REGIONAL REVIEW TEAM

Review Team members review a new round of Regional K12 Selection Committee applications provided by WestEd to fill vacancies and identify new members and alternates.

1. In January 2019 the region's community college district CEOs determined the composition of the K12 SWP Review Team:
   a. One representative from each college district by an individual designated by the district CEO
   b. One K12 representative from each geographic area of the region determined by the County Office or District leadership:
      - Antelope Valley area
      - Santa Clarita Valley area
      - Ventura County
      - Santa Barbara County
      - San Luis Obispo County
2. Selection Committee members and alternates approved and/or that served for the 2019-2020 funding cycle will serve their second term.
3. The Review Team shall review, rank and choose Selection Committee representatives and alternates from the following criteria:
   a. If possible, each of the 3 sub-regions shall be represented with a focus on the most qualified applicants
   b. If possible, community college representative from each of the 8 colleges
   c. K12 representation from County Offices of Education as well as K12 LEAs
   d. Charter school and counselor representation
   e. Industry representation (in 2018-2019 and 2019-2020 community college Regional Directors in the various sectors were considered "industry representatives".)
   f. While community college and business must be represented on the Selection Committee, the majority of members must be from K12
   g. Ability to see the big picture and be fair and equitable.
   h. Ideal to have career technical education and pathway experience.
4. The South Central Coast Regional Chairs convene the Review Team based on timelines provided from the Chancellor's Office.

REGIONAL K12 SWP SELECTION COMMITTEE

Selection Committee members will review and score applications, determine funding for each grantee and report the amount of each grant to the Chancellor's Office

1. Individuals wishing to serve on the Selection Committee must complete an application and agree to serve the minimal two-year term and are able to apply again for future service.
2. The Review Team will review new Selection Committee applications and submit their list of recommended members to the Regional Chairs to communicate with the Chancellor's Office for each round of funding. The Chancellor's Office officially approves each region's Selection Committee and communicates back to the regions.
3. Selection Committee members must commit to attending the mandatory regional onboarding and training meeting in order to serve and score applications and other Chancellor's Office mandated training.

4. Selection Committee members elect a Chair and possible co-chair(s) whose responsibilities are to:
   a. Lead and guide the Selection Committee
   b. Manage application reviewers and reviews in NOVA by check application reviewers generated by NOVA in order to determine possible conflicts of interest and then re-assign readers accordingly.
   c. Communicate with the Selection Committee and the Regional Chairs regarding the status of reviews and other relevant information to support the review process.
   d. Working with the Regional Chairs, convene and facilitate (either completely or in part) in-person and/or conference call meetings and deliberation meetings with Selection Committee members.
   e. Monitor review submission status and lock reviewers scores into NOVA when all of the reviews have been submitted. (All scores submitted in NOVA are final)
   f. Submit final funding amounts determined by the Selection Committee in NOVA.

OTHER CONSIDERATIONS REGARDING THE SELECTION COMMITTEE AND THEIR ROLE

1. If an approved Selection Committee member cannot attend the mandatory, in-person onboarding and training meeting for the respective round of funding, they cannot serve for that round.
2. Five reviewers will be assigned to each application in an attempt to minimize variation of scores.
3. Once scores are submitted are locked in NOVA, the Selection Committee will not revisit scoring.
4. Deliberation regarding funding levels for applications above the cut score of 75 must occur within the entire Selection Committee as facilitated by the Selection Committee Chair and co-chair(s).