



ACCOUNTABILITY. TRANSPARENCY. SIMPLICITY.

South Central Coast Regional Consortium (SCCRC)

SCCRC K12 SWP Rounds 1 & 2 Budget Update Webinar

January 6, 2021 8:30am – 9:30am

Zoom Recording of this meeting:

https://cccconfer.zoom.us/rec/share/wY605r8n4D4BmY6FjBvPk-D2lsDlavww76HIVT0nciy6YmMxN77OyP_MlbcDTGSLkYxB78XAQ5ZemMyF?startTime=1609949474000

NOTE: Action items are highlighted in yellow

Attendees:

Arnold, Laurie	Executive Director, Career Education	VCOE	larnold@vcoe.org
Bice, Giselle	K14 TAP	Hosted by College of the Canyons	giselle.bice@canyons.edu
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Brown, Sharon	Coord College & Career Readiness	SBCEO	sbrown@sbceo.org
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Hollems, Diane	Co-Chair	SCCRC	diane.hollems@gmail.com
Kittinger, Barbara	CTE Fiscal Analyst	AVHSD	bkittinger@avhsd.org
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Lake, Amanda	Admin Assistant	SCCRC	amanda.j58@gmail.com
McKinstry, Betsy	Director, CTE	AVUHSD	bmckinstry@avhsd.org
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Specchierla, Michael	Executive Director	San Luis Obispo COE & SLO Partner	mspecchierla@slococoe.org
Swanberg, Luann	Director/ Chair	SCCRC	lrswanberg@pipeline.sbcc.edu
Walker, Diane	Dir. Industry Liaison & Post-Second	AVHSD	dwalker@avhsd.org

- Thank you for getting reporting in during tight December timeline.
- Luann displayed the PPT (see attached) and posted in the chat box



- [Budget change form displayed](#)
 - Question from Barbara Kittinger—if changes were made prior to reporting and the changes seem okay, do we need to send the form. Luann asked her to go ahead and send a summary of the changes in an email. Since all the projects have been re-certified to enable fiscal reporting, we can download the updated plans.
 - Betsy McKinstry asked if the form needs to be completed for Round 3 budget changes due to reduced grant amounts. We will talk about this on the Jan 7th webinar for Round 3, when we discuss entering the Expanded Budgets and making adjustments based on the final funding amount.
 - Luann replied that the form is only required for changing certified projects.
- [The Capital Outlay form was displayed](#). Capital expenditures should be detailed in NOVA. If a change needs to be made after the fact, the form is used. The form was modeled after the CDE CTEIG Capital Outlay Form.
 - Include the fiscal funding year associated with the project.
 - Question as to whether they could use the CDE form rather than the SCCRC form.
 - Luann said that it is important for the fiscal agent to know which round of funding the capital outlay request is for. The fiscal agent must have backup to our records.
 - **We will set up a separate meeting with Sharon to discuss the form she created.**
 - Preference shared to only use the CDE form. They are training their LEAs to only go to one source and use one form. Luann suggested that they continue to use
- [Match documentation](#) to upload in NOVA (Template)
- [Match Certification Letter](#) from Lead LEA business office (SAMPLE)
 - Can use a spreadsheet to list match partners and amounts and then get a reporting certification from the grant lead business office.
- [Adding and Deleting Partners](#)
 - There are videos on the NOVA site for reporting.
 - Let the RCs know about adding or deleting partners as the project has to be uncertified and re-certified.
- [Feedback](#)
 - Please give feedback on how you would like to see the K12 portion of the website reorganized. Suggested to have a section with Pathway Coordinator names/areas/contact information.
 - Goal of the survey is to get feedback about the application process for grant leads. This will help in training the next Selection Committee.
 - There will also be a survey to all of the LEA grant partners to get their feedback, to see what other support they may need.
- [Timeline](#)
 - Giselle displayed the general K12 SWP and CTEIG timeline document that will be shared with everyone. It is color-coded per round. Please share with your fiscal office. Contacts are also listed. This document will be shared with the state as well.
 - With reporting, please indicated which round's fiscal year is associated with the reporting.
 - **Pathway Coordinator reporting dates will be added to the timeline document when they are available.**



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- Questions
 - Might the K12 SWP funds be reduced based on the Governor's budget for 2021. No word yet.
 - Question about Cal-PASS+ data. Do the RCs know whether Cal-PASS is going to work with individual LEAs to get the data. Giselle will research and get back to everyone. Betsy said that they reached out to Cal-PASS and said they will be working with individual districts.
 - Question about sharing MOUs used with partner LEAs.
 - Will there be training for partner LEAs as to how to have districts do their own reporting into NOVA—Round 3 going forward. RCs will ask on the RC call today.



Rounds 1 (FY 18-19) and 2 (FY 19-20)

K-12 Strong Workforce Program

Budget Changes, Match Documentation, Capital
Outlay, etc.



South Central Coast Regional Consortium

Huge ...



AGENDA FOR TODAY:

- Budget Changes
- Capital Outlay Request
- Match Documentation
- Adding and Removing Partners
- Reporting Timeline
- Feedback

Budget Changes

- [Budget Change Form](#)
- In NOVA, must Uncertify, make approved changes, and resubmit for certification.

Capital Outlay Request

- [Capital Outlay Request for Pre-Approval Form](#)
- In NOVA, must Uncertify, make approved changes, and resubmit for certification.

Match Documentation

- [Match documentation to upload in NOVA](#)
- [Match Certification Letter](#)

Adding and Deleting Partners

- Prior Approval by Regional Chair
- In NOVA, must Uncertify, make approved changes, and resubmit for certification.

Reporting Timeline

Feedback

- Organization of K12 SWP page of the SCCRC website
- Improvements to communication, processes, etc.
- [Survey of all LEAs in the region](#)

SCCRC Contacts

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