



TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Chief Student Services Officers
Career Technical Education Deans
Regional Consortia Chairs

FROM: Sandra Sanchez, Interim Vice Chancellor
Workforce and Economic Development Division

CC: Dr. Aisha Lowe, Executive Vice Chancellor
Office of Equitable Student Experience, Learning and Impact

LaCandice Ochoa, Dean
Workforce and Economic Development Division

RE: Strong Workforce Program FY 2023-24 Funding Allocations

The purpose of this memorandum is to announce the Strong Workforce Program (SWP) base and 17% incentive funding allocations for Fiscal Year (FY) 2023-24 and to provide the SWP reporting timelines.

2023-24 Funding Allocations

SWP funding allocations should be used to meet the intent of the program to accomplish the following:

- Increase the number of students in quality career technical education courses, programs, and pathways that will achieve successful workforce outcomes; and
- Increase the number of quality career technical education courses, programs, and pathways that lead to successful workforce outcomes, or invest in new or emerging career technical education courses, programs, and pathways that may become operative in subsequent years and are likely to lead to successful workforce outcomes.

Proportional formula factors for the FY 2023-24 SWP allocation calculations include Career Technical Education CTE Full Time Equivalent Students (CTE FTES), regional job openings, regional unemployment rates, and incentive funding based on SWP metrics.

- **CTE FTES (1/3 proportion of SWP Funds)**
 - Overall, statewide CTE enrollments decreased due to the COVID-19 pandemic. The decline in enrollment was even throughout regions and the effect of CTE enrollment declines on the 2023-24 allocations was minimal.
- **Regional Job Openings (1/6 proportion of SWP Funds)**

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- Funding is allocated to regions where new jobs are being created. Job openings account for new jobs, not the back filling of vacant jobs. This factor measures regional economic growth and is typically affected by population size. During the COVID-19 pandemic, job contraction was experienced in the Los Angeles and Bay Area regions. Post pandemic, the Los Angeles and Bay Area regions saw an increase population and job development compared to pre-pandemic levels. The Inland Empire region did not experience the same job development and growth at the same post-pandemic rates as other regions.
- **Regional Unemployment Rate (1/3 proportion of SWP Funds)**
 - The State unemployment rate is back to pre-pandemic levels. The funding calculation compares the region’s unemployment rates to the overall state unemployment rate. This factor mostly impacted regions with larger population counts.
- **17% Incentive Funding (1/6 proportion of SWP Funds)**
 - The 17% incentive funding factor is based on the district’s performance for SWP program metrics outlined in Table 1.
 - Earnings and change in earnings for SWP students are not measured until they have exited all postsecondary (community college and four-year institutions).

Table 1: SWP Metrics

Metric Type	Metric
Progress	Strong Workforce Program Students Who Earned 9 or More CTE Units in the District in a Single Year
	Strong Workforce Program Students Who Completed a Noncredit CTE or Workforce Preparation Course
Credential Attainment	Strong Workforce Program Students Who Earned a Degree or Certificate or Attained Apprenticeship Journey Status
Transfer	Strong Workforce Program Students Who Transferred to a Four-Year Postsecondary Institution
Employment	Strong Workforce Program Students with a Job Closely Related to Their Field of Study

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Metric Type	Metric
Earnings	Median Annual Earnings for Strong Workforce Program Exiting Students
	Median Change in Earnings for Strong Workforce Program Exiting Students
	Strong Workforce Program Exiting Students Who Attained the Living Wage

FY 2023-24 SWP Allocation Tables

Please see the following appendices for the FY 2023-24 base funding allocations:

- Appendix A – SWP Local Allocations
- Appendix B – SWP Regional Allocations

Reminder About Hold Back of Funds

As a reminder for FY 2023-24, the Chancellor’s Office will continue to hold back funds allocated for districts that have 50% or more of prior Round 1 - 5 unallocated balances as of July 1, 2023. Round 1 – 5 funding fiscal year and expenditure expiration dates are outlined in Table 2. The Chancellor’s Office has allowed districts to expend expired Round 1 – 5 funding for a period of up to 12 months as approved by the [Regional Monitor](#) within the NOVA system.

Table 2: SWP Round 1 – 5 Funding and Expenditure Timelines

Funding Round	Corresponding Fiscal Year	Expenditure Expiration Date
1	FY 2016 - 17	June 30, 2022
2	FY 2017 - 18	June 30, 2022
3	FY 2018 - 19	June 30, 2022
4	FY 2019 - 20	June 30, 2022
5	FY 2020 - 21	June 30, 2022

For districts and colleges who did not enter plans in the NOVA system to fully expend prior Round 1 – 5 allocations, distribution of the district’s full FY 2023-24 allocation will be delayed until this process is completed. Districts impacted by hold back of FY 2023-24 funds will be contacted directly by Chancellor’s Office Strong Workforce Program Dean, LaCandice Ochoa.

Districts and colleges that have entered plans in the NOVA system to fully budget prior Round 1 – 5 allocations by October 31, 2023 and approved by their Regional Monitor by November 30, 2023 can expect to receive their full allocation reflected in First Principal (P1) apportionment payment in February 2024.

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For additional information regarding the hold back of funds, please reference [the Chancellor's Office's January 5, 2021 memo](#).

Expanded Uses of SWP Funding

The Fiscal Year 2023 – 2024 enacted State budget included expanded uses of SWP funding as outlined in [Education Code section 88825](#). SWP funds apportioned directly to a community college district may also be used for all of the following:

- Providing funds for student grants to cover fees for third-party certification and licensing;
- Enhancing student services to support retention, work experience, and job placement; and
- Providing students with an integrated educational program that connects academic curricula to applied and experiential learning in the workplace, including, but not limited to, work-based learning programs and models.

The Chancellor's Office will be issuing additional guidance for community districts about the expanded uses of SWP funding.

2023-24 SWP Reporting Deadlines

SWP plans for Fiscal Year 202-24 must be submitted and certified in NOVA by no later than

5:00 PM on October 31, 2023. Please ensure that your local plans approval process is completed by the above deadline. Colleges will have 24 months to expend 2023-24 allocation funding and are expected to report their expenditures and activities for the 2023-24 allocation on the following dates:

Report Number	Reporting Period	Due Date	Reporting Due
1	July 1 – December 31, 2023	February 15, 2024	Fiscal and Programmatic
2	January 1 – June 30, 2024	August 15, 2024	Fiscal and Programmatic
3	July 1 – December 31, 2024	February 15, 2025	Fiscal and Programmatic
4	January 1 – June 30, 2025	August 15, 2025	Fiscal and Programmatic

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Appendix A: 2023-24 SWP Local Share Allocations

Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Allan Hancock Joint CCD	\$ 1,219,576	\$ 238,621	\$ 1,458,194
Antelope Valley CCD	\$ 1,870,326	\$ 255,851	\$ 2,126,177
Barstow CCD	\$ 221,713	\$ 62,236	\$ 283,949
Butte-Glenn CCD	\$ 2,664,039	\$ 280,907	\$ 2,944,946
Cabrillo CCD	\$ 1,052,245	\$ 211,567	\$ 1,263,812
Cerritos CCD	\$ 1,279,070	\$ 476,818	\$ 1,755,888
Chabot-Las Positas CCD	\$ 1,835,896	\$ 471,523	\$ 2,307,419
Chaffey CCD	\$ 2,304,388	\$ 374,313	\$ 2,678,702
Citrus CCD	\$ 706,451	\$ 227,307	\$ 933,758
Coast CCD	\$ 2,688,540	\$ 680,733	\$ 3,369,272
Compton CCD	\$ 551,966	\$ 70,042	\$ 622,008
Contra Costa CCD	\$ 3,332,818	\$ 623,549	\$ 3,956,367
Copper Mountain CCD	\$ 172,889	\$ 39,278	\$ 212,167

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Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Desert CCD	\$ 1,622,640	\$ 250,445	\$ 1,873,085
El Camino CCD	\$ 1,442,621	\$ 345,121	\$ 1,787,742
Feather River CCD	\$ 329,801	\$ 60,883	\$ 390,684
Foothill-DeAnza CCD	\$ 2,137,450	\$ 766,604	\$ 2,904,053
Gavilan Joint CCD	\$ 666,369	\$ 154,625	\$ 820,995
Glendale CCD	\$ 864,127	\$ 257,369	\$ 1,121,496
Grossmont-Cuyamaca CCD	\$ 1,602,940	\$ 325,121	\$ 1,928,061
Hartnell CCD	\$ 1,144,067	\$ 162,722	\$ 1,306,789
Imperial CCD	\$ 1,305,067	\$ 138,757	\$ 1,443,824
Kern CCD	\$ 4,302,306	\$ 730,720	\$ 5,033,026
Lake Tahoe CCD	\$ 230,332	\$ 95,069	\$ 325,401
Lassen CCD	\$ 267,984	\$ 48,588	\$ 316,572
Long Beach CCD	\$ 1,531,248	\$ 405,851	\$ 1,937,099
Los Angeles CCD	\$ 11,597,543	\$ 2,174,705	\$ 13,772,248
Los Rios CCD	\$ 7,511,520	\$ 1,552,090	\$ 9,063,610

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Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Marin CCD	\$ 524,021	\$ 70,159	\$ 594,181
Mendocino-Lake CCD	\$ 988,472	\$ 78,249	\$ 1,066,721
Merced CCD	\$ 1,269,700	\$ 234,459	\$ 1,504,159
MiraCosta CCD	\$ 1,200,195	\$ 241,011	\$ 1,441,206
Monterey Peninsula CCD	\$ 765,159	\$ 174,457	\$ 939,615
Mt. San Antonio CCD	\$ 2,488,338	\$ 603,844	\$ 3,092,182
Mt. San Jacinto CCD	\$ 2,191,841	\$ 261,074	\$ 2,452,915
Napa Valley CCD	\$ 407,999	\$ 112,505	\$ 520,504
North Orange County CCD	\$ 3,534,969	\$ 673,852	\$ 4,208,821
Ohlone CCD	\$ 772,849	\$ 157,821	\$ 930,670
Palo Verde CCD	\$ 186,898	\$ 60,447	\$ 247,345
Palomar CCD	\$ 2,432,503	\$ 410,742	\$ 2,843,245
Pasadena Area CCD	\$ 1,219,632	\$ 495,192	\$ 1,714,824
Peralta CCD	\$ 2,061,311	\$ 400,877	\$ 2,462,188

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Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Rancho Santiago CCD	\$ 3,811,577	\$ 748,273	\$ 4,559,850
Redwoods CCD	\$ 1,351,405	\$ 108,066	\$ 1,459,471
Rio Hondo CCD	\$ 1,167,075	\$ 382,717	\$ 1,549,792
Riverside CCD	\$ 3,317,370	\$ 805,522	\$ 4,122,892
San Bernardino CCD	\$ 2,191,945	\$ 401,218	\$ 2,593,163
San Diego CCD	\$ 4,861,730	\$ 1,259,620	\$ 6,121,350
San Francisco CCD	\$ 2,214,647	\$ 520,473	\$ 2,735,120
San Joaquin Delta CCD	\$ 2,967,355	\$ 417,770	\$ 3,385,125
San Jose-Evergreen CCD	\$ 2,277,078	\$ 300,061	\$ 2,577,140
San Luis Obispo County CCD	\$ 1,127,213	\$ 232,131	\$ 1,359,344
San Mateo County CCD	\$ 2,442,832	\$ 362,413	\$ 2,805,245
Santa Barbara CCD	\$ 1,263,459	\$ 310,085	\$ 1,573,544
Santa Clarita CCD	\$ 1,681,301	\$ 401,207	\$ 2,082,508
Santa Monica CCD	\$ 1,099,449	\$ 466,464	\$ 1,565,914

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Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Sequoias CCD	\$ 1,563,291	\$ 266,025	\$ 1,829,317
Shasta-Tehama-Trinity Joint CCD	\$ 2,400,874	\$ 220,133	\$ 2,621,007
Sierra Joint CCD	\$ 1,926,577	\$ 386,956	\$ 2,313,533
Siskiyou Joint CCD	\$ 473,364	\$ 60,569	\$ 533,934
Solano CCD	\$ 1,115,033	\$ 185,654	\$ 1,300,687
Sonoma County CCD	\$ 1,843,638	\$ 435,323	\$ 2,278,961
South Orange County CCD	\$ 3,022,933	\$ 608,200	\$ 3,631,133
Southwestern CCD	\$ 1,891,207	\$ 327,599	\$ 2,218,806
State Center CCD	\$ 4,738,085	\$ 927,889	\$ 5,665,975
Ventura County CCD	\$ 3,380,575	\$ 583,522	\$ 3,964,097
Victor Valley CCD	\$ 1,377,829	\$ 239,625	\$ 1,617,454
West Hills CCD	\$ 562,138	\$ 162,683	\$ 724,821
West Kern CCD	\$ 174,074	\$ 95,228	\$ 269,302
West Valley-Mission CCD	\$ 1,386,071	\$ 279,156	\$ 1,665,227

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Community College District (CCD)	District Local Allocation	District 17% Incentive Allocation	Total Local Allocation
Yosemite CCD	\$ 2,371,627	\$ 401,271	\$ 2,772,897
Yuba CCD	\$ 1,438,429	\$ 236,042	\$ 1,674,471
Totals	\$ 137,940,000	\$ 27,588,000	\$ 165,528,000

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Appendix B: 2023-24 SWP Regional Share Allocations

Region	Regional Base Allocation	Regional 17% Incentive Allocation	Total Allocation
Bay Area	\$ 17,319,655	\$ 3,592,993	\$ 20,912,649
Central Valley Mother Lode	\$ 11,965,718	\$ 2,157,363	\$ 14,123,082
Inland Empire/ Desert	\$ 9,058,342	\$ 1,662,773	\$ 10,721,115
Los Angeles	\$ 15,965,013	\$ 3,936,953	\$ 19,901,967
Orange County	\$ 8,705,346	\$ 1,807,371	\$ 10,512,717
North Far North	\$ 13,055,197	\$ 2,085,035	\$ 15,140,232
San Diego/Imperial	\$ 8,862,428	\$ 1,801,900	\$ 10,664,327
South Central Coast	\$ 7,028,300	\$ 1,347,611	\$ 8,375,911
Totals	\$ 91,960,000	\$ 18,392,000	\$ 110,352,000